



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	: BHANDARKARS' ARTS AN SCIENCE COLLEGE
• Name of the Head of the institution	Dr. N.P.Narayana Shetty
• Designation	Associate Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08254-230369
• Mobile No:	9242120598
• Registered e-mail	basck1963@rediffmail.com
• Alternate e-mail	principal@basck.in
• Address	NH 66, VADERHOBLI,
• City/Town	KUNDAPURA
• State/UT	KARNATAKA
• Pin Code	576201
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **MANGALORE UNIVERSITY**
- Name of the IQAC Coordinator **SHASHIKANTH HATHWARA**
- Phone No. **9844403483**
- Alternate phone No. **08254230369**
- Mobile **8073273698**
- IQAC e-mail address **iqacbck@gmail.com**
- Alternate e-mail address **shashikanth.hathwar@basck.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

http://basck.in/IQAC/AQAR/AQAR_REPORT%2020-2021.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://basck.in/IQAC/Academic%20calendar/2021-22.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.05	2004	16/09/2004	15/09/2009
Cycle 2	A	3.24	2011	16/09/2011	15/09/2016
Cycle 3	A	3.32	2017	12/09/2017	11/09/2022

6. Date of Establishment of IQAC

05/07/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2022	NIL

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Academic Audit has been conducted by the college.

Each teachers has prepared E-content for online classes and uploaded in Office 365.

Initiative towards Strategic Planning Feedback taken from all stakeholders and actions were taken based on it.

The Institution has Registered for Institution's Innovation Council and its activities are initiated.

Staff members have encouraged to participate in the program using SWAYAM platform.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Workshop/Seminars on intellectual property rights and Industry-Academia Innovative practices	Four Seminar Are Conducted on the following topics
Incubation centre be created, and start-ups be incubated on campus	The Institution has Registered for Institution's Innovation Council and its activities are initiated
Encouraging staff to participate in FDP/RC/OC/STC	Staff members were participated in the program using SWAYAM platform
Activities on Gender Equity promotion programmes	Five Additional programs are have initiated
Efforts may be made towards E-content developed by teachers	Each teachers has prepared E-content for online classes and uploaded in Office 365

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Staff Council	14/12/2022

14. Whether institutional data submitted to AISHE

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NIL	NIL	NIL	2022	NIL	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

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14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021	21/12/2021

15.Multidisciplinary / interdisciplinary
<p>The state of Karnataka has already implemented the NEP at Under Graduate Level. Being an affiliated college, the college follows the re-designed syllabus approved for bachelor degree courses by Mangalore University. Apart from this, the college prepared itself to implement the structure of NEP in its curriculum through a NEP task force at college level. The college offers degree programmes in Arts, Science, and Commerce disciplines. In</p>

this line, students were given freedom to select the core papers and open electives of their choice from different disciplines. The University has provided the list of open elective courses under the multidisciplinary courses. Moreover, the students need to study vocational courses, Indian Constitution and Environment Science, value based courses, and skill based courses that are embedded in the curricula. Awareness about the selection of online programmes/MOOC programmes offered by different institutions is created during the students' orientation. This eventually creates a platform to opt multidisciplinary/interdisciplinary courses even the college do not offers the programme. The college has awareness programmes, training session, and discussions among the faculty members about the effective implementation of the NEP to ensure diverse curriculum that is multidisciplinary/interdisciplinary in nature.

16.Academic bank of credits (ABC):

The college is affiliated to Mangalore University which assure the implementation of ABC at the level of university. The ABC for the college will be either established by the University or by the College in an appropriate structure as per the guidelines by the University.

17.Skill development:

Another visionary approach of NEP is Skill development among the academic degree holder. The college abided to offer the curriculum that integrates the skill enhancement courses such as Digital Fluency, Artificial Intelligence, Critical thinking, Financial literacy, creativity and innovation, Mathematical ability, critical thinking and Problem solving, entrepreneurship, professional communication, Cyber security, Cultural awareness in the first three years of Bachelor degree. Moreover, National Skills Qualifications Framework (NSQF) is considered while offering the skill development courses in the syllabus for different semesters. The level of skills as per the NSQF is reflected in the certification in a multiple entries and exit system of NEP. The college also has a practice of training students through functional MoUs. For instance, TIMES has trained 45 students with necessary industrial skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college administration promotes the inclusion of Indian Knowledge in curriculum. The college encourages learning of the Mother tongue by the students. The college taught Kannada,

English, Hindi and Sanskrit as languages and the students are free to opt these languages as core papers. The students are free to learn the cultures such as Kodava, Konkani, Manipuri, and Arabic by selecting such languages as core/open electives offered by the colleges affiliated to Mangalore University. The college magazine 'DARSHANA' has been encouraging the students write articles in varied languages such as Kannada, English, Hindi, Konkani, Tulu, Malayalam, Arabic. The faculty members have been taking an active part in the propagation and development of Indian based cultures through their activities and publications. The same are made available to the students of the college. The curriculum also focusses on concepts like Ancient Indian history, Civilizations, Indian culture, Yoga, and Indian ethos, early inscriptions in creating awareness about Indian knowledge. The University has prescribed a course on 'History and culture of Tulunadu' which help students to obtain knowledge on the historical roots of Dakshina Kannadaregion. Apart from this, the college has an Archaeology Museum that displays the local artefacts and culture. The 'Heritage Club' is actively organizes programmes that promotes the local as well as national culture. The college continuously promoting the Indian culture through academics.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college offers 5 programmes across Arts, Science, Commerce disciplines with languages. All these programmes are offered as outcomes-based education (OBE) programmes that impart the knowledge required at regional and global level. The courses are designed in such a way that they increase the disciplinary knowledge, self-learning, moral and ethical awareness, and develop the communication skill, problem solving techniques, reflective thinking capacity, and problem solving capacity. The cognitive abilities of the students are also enriched through these programmes offered by the college. The program outcome and course outcome are clearly mentioned in the syllabus so that the students ultimately get an idea about the significance of studying the programme. An awareness among the students has been created, about the program and course outcome. Hence, it helps them to plan and be placed in reputed companies or to obtain higher education in suitable streams.

20.Distance education/online education:

The global pandemic i.e. Covid -19 pandemic, has created a platform to impart the education in an online mode. The college efficiently handled the classes, assignments, students' seminars,

parent-teachers meeting on the digital platforms. The faculty members extensively used the digital technologies to conduct online classes and provided digital content as study materials to the students during 2020-2021. The stakeholders of the college have gained experience of online education, access to online resources, and online examinations. Thus college foresee this experience as an opportunity to impart online education which is intended in NEP. The college encourages the faculties to offer certificate courses for the students in online mode. The college has plans to impart online courses on par with the regular degree courses with proper permission from UGC.

Extended Profile

1.Programme

1.1	375
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2417
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	544
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	799
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	99
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	99
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	65
4.2 Total expenditure excluding salary during the year (INR in lakhs)	245.39164882
4.3 Total number of computers on campus for academic purposes	349

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution is affiliated to Mangalore University and the entire Curriculum is designed by the various Boards of Studies (UG) of the University.
 - The faculty members of the institution on these bodies play an active role in the design of the curriculum.

- Class-wise time tables Project, Industrial Training presentations, Seminars, counseling sessions & library.
- Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload.
- Faculties of individual departments draw up the lesson plans based on the curriculum and share the work load on the basis of competence and comprehension.
- Each faculty member maintains a work diary on daily basis, highlighting the work carried out.
- New and innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content.
- Learner-centric techniques such as peer learning, collaborative learning, group discussion, video lectures, quiz etc., are employed to encourage students' active participation.
- The subject associations conduct workshops to discuss the effective translation of the curriculum and improve the teaching practices.
- Faculty prepare the tutorial sheets and their solutions for the science subjects. Assignments are duly checked after submission by students marks are recorded for internal assessment.
- Periodical review on the coverage of syllabus and regularity of the students is taken by the HOD/Principal.
- The library is informed of required textbooks, reference books and e-journals for the forthcoming semester/academic year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, co-

curricular and extracurricular events in alignment with the University academic calendar.

Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Principal.

Class-wise time tables also Project, Industrial Training presentations, Seminars, counselling sessions & library. Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload.

Faculty prepare the tutorial sheets and their solutions for the science subjects which includes previous university questions & other important questions in view of competitive examinations. Assignments are duly checked after submission by students marks are recorded for internal assessment.

There are two internal assessment tests (CT1, CT2, RT), the first test (CT1) after six/seven weeks of the commencement of the semester, second test (CT2) after a week or two from the CT1 and the third test RT (Re Test) before the last working day of the semester.

The external assessment is based on the semester end examinations conducted by the university.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://basck.in/IQAC/Academic%20calender/2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

375

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

808

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

808

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The cross-cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of these aspects such as the subjects namely Human Resource Development and Constitution of India in the I Year and Environmental Studies in II Year. The common course Sociology and Psychology are basic part of curriculum of third year. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses.

These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long-felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic Day, Women's Day, Independence Day, Teacher's Day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Professional Ethics

Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus and certificate courses.

Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude test etc. on a regular basis as per the requirements of industry

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

274

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://basck.in/IQAC/feedback/feedback%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

795

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

699

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission and organizes special programmes for advanced learners and slow learners.

Slow learner:

Special care is taken of the academic weak students. To enhance their performance the college conducts remedial coaching. Extra coaching is provided in respective subjects.

Class tests are conducted based on previous year question papers. Problem solving sessions and additional tutorials are conducted. To improve the confidence level of the students, confidence building lectures are arranged.

Extra time is allotted to slow learners to complete tasks such as reading, problem solving, and analysis of the experiment.

- Remedial Classes are conducted with an aim to improve the academic performance of the slow learners,
- Academic and personal counseling are given to the slow learners

by the tutor, mentor and the counseling cell.

- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.

Advanced Learner:

- Special Coaching classes for the first 5 class toppers of every class after the internal tests are conducted regularly to secure University Ranks.

- Advanced learners are encouraged to enroll in MOOC Courses - Swayam, EdX.

Advanced learners from Science stream are given special guidance about INSPIRE fellowship.

File Description	Documents
Link for additional Information	http://basck.in/IQAC/Institutional%20Distinctiveness/Institution%20distinctiveness.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2417	99

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The methodologies include illustration and special lectures, field study, case-studies, project-based-methods, experimental methods.

Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational

games, discussion and questions and answers on current affairs.

ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, online Courses (SWAYAM, NPTEL etc.) and online Journals, conducting online tests, use of LCD projectors for seminars and workshops, productive use of educational videos, accessibility of non-print material for students of Computer studies. Software is effectively used to train students to acquire proficiency in listening, speaking, reading and writing.

Online reference, lecture talks, motivational talks, educational videos and web reference support the teaching-learning process. The institution has installed RDS system on the campus to support the educational activities of the inmates.

Project-based Learning: Project work is not mandatory for all the courses offered at the institute under CBCS.

Experiential Learning: The faculty members foster learning environment by engaging in rich experiential content of teaching through experimentation, demonstration, visual aids, periodical industrial visits, organizing exhibitions as well as presenting papers.

Student Seminar: Student seminars are mandatory in all programs offered at the institute under NEP.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The following tools are used by the Institute

ICT Tools:

1. Projectors- 29 projectors are available in different

classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and departments all over the campus.
3. Printers- They are installed at computer Labs, library, and college office.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.
5. Scanners
6. Seminar Rooms
7. Smart Board
8. Auditorium
9. Online Classes through , Microsoft OfficeTeam.
10. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx etc.)
11. Digital Library resources.

Use of ICT by Faculty

Faculties are encouraged to use Power-Point presentations in their teaching by using LCDs and projectors.

Sufficient number of books, Journals, e-journals and e-books are available in the library.

Industry Connect- Seminar and Conference room are digitally equipped. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and webinars are conducted in seminar hall using ICT facilities

Online tests, e-assignments are given through OFFICE 365.

Students are counseled with the help of office 365 meet applications.

Recording of video lectures is made available to students for long term learning and future referencing.

Various technical events and management events are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

99

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

918

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

EXAMINATION COMMITTEE

The main function of this Committee is to carry out University examinations and Conducting Continuous Internal Evaluation. Keeping the record of each and every issue related to the examination and organizing workshops and seminars for the improvement of the examination system are also the responsibilities of this Committee.

Objective

To conduct Internal Assessment and External Assessment Examination related all work as per University regulations.

Minutes of the meeting.

Convener welcomed the members and informed the objectives of Internal Examination Committee to the members. Hon. Chairman instructed convener to proceed with the agenda.

The minutes of meeting are as follows:

Student has to consider all internal Theory and Practical exams as equal to university exams.

The Examination Committee scheduled the first CIA examination from 20.12.2021 to 25.12.2021.

The Examination Committee members shall make the Block and Seating Arrangement and display them on the concerned Notice Board.

Question paper pattern was discussed and total marks was fixed to 25.

The Principal instructed that the question papers to be submitted to the committee one week before the scheduled date of examination.

Committee members should submit their department Mark statement to the committee after the exam.

Retest can be conducted for absentees.

The meeting was concluded after vote of thanks proposed by Convener.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Role and Responsibility

- The Exam Committee shall distribute the Exam Forms of the University to regular students (the fees for the same are collected as part of the college fees) and collect them back

after having them duly filled in.

- The Exam Committee shall prepare and display an overall Supervision Duty List as well as Daily Supervision Duty List on the Staff Notice
- The Exam Committee shall ensure that adequate stationery, like answer sheets, graph paper, answer paper bags etc. are made available.
- The Exam cell in consultation with the Chief shall contact members of the panel (provided by the HOD) and shall prepare the list of the Examiners depending upon their availability.
- All the results (First Year to Final Year) shall be displayed on the respective student Notice Boards.
- Exam Committee shall analyse the exam results and the same shall be verified by the respective HODs. After due verification, copies of the result analysis shall be sent to HODs and IQAC.
- Distribution of marks lists to the students after the results of various examinations received from the University.
- Any Circular, Guideline, Office Order, Notification received by the University are processed in the Examination Cell, reply thereof prepared and after Principal's signature dispatched or circulates to the concerned Departments / Students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of the programmes is designed by the university. The college teachers have to define the programme outcomes for each programme offered by the college.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and skills

the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Specific Outcomes (PSOs): These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

Mechanism of Communication:

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme.

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://basck.in/IQAC/PCO/PCO%20New.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides,

students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last three years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes.

Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

Evaluation and the level of attainment:

Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction. Attainment of these outcomes is excellent, with high pass percentage in the last years. Dropout rate is low.

Direct Assessment methods

Internal Test, Group discussion, Laboratory performance (Term work), Student projects, Assignments, Semester Test, and End term Theory Result. Indirect Assessment Methods

Feedbacks, Alumni survey, Co-curricular activities, extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://basck.in/IQAC/PCO/Course%20outcome%20model.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

748

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://basck.in/IQACWeblinks.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://basck.in/IQAC/feedback/Alumni%20Response%20merged.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.48788

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units, Youth Red Cross, Rangers and Rovers. Through these units, the college undertakes various extension activities in the neighbourhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Bandhu,road construction, Shramdan,Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc. Celebration of: Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day. Cashless activities / digital India.

The NCC unit aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service.

The NCC unit of the college organizes various extension activities Youth Red Cross along with Ranger and Rovers and other departments the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes

File Description	Documents
Paste link for additional information	https://bhandarkarscollegenews.blogspot.com/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2417

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructural policy of our college is formulated to achieve the mission of teaching and learning in an effective way.

The institution has a definite mechanism for creation and enhancement of infrastructural facilities. Accordingly, the Governing Council, IQAC, and Staff Council present necessary proposals for infrastructural development to the Management.

The infrastructure facilities and learning resources are categorized as under: (a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences. (b) Support facilities include hostels, non-resident students' centres, canteens, convocation hall, seminar halls, committee rooms, Biodiversity Park, sports grounds, Gyms, Yoga centre. (c) Utilities include safe drinking water, restrooms and power generators

Physical Facilities The institution has adequate infrastructure facilities to meet the demands of courses that it offers and to provide the necessary teaching-learning resources.

A number of infrastructural facilities have been created and enhanced in the last two years. 52 furnished class rooms including 30 ICT-enabled class and AV rooms.

Well-equipped laboratories, a science research laboratory, a multi-media language laboratory, Natural history museum, History museum, computer hardware museum, botanical garden, central library, eight

audio-visual halls, five auditoria/seminar halls, two open-air theatres, an indoor sports complex and a spacious playground cater the curricular, co-curricular and extracurricular needs of the institution.

Canteen, common rooms for boys and girls, separate office spaces for various student-centric activities, student service centre are additional facilities available in the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://basck.in/IQAC/Procedures%20and%20policies%20for%20maintaining%20facilities/Procedure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college strives for overall personality development of our students by providing adequate infrastructural facilities to conduct co-curricular, extra-curricular, sports and games activities in the college

Auditoriums

Seating capacity

Sl Number

1

Madhava Mantapa open-air Theatre

10000

2

Dr.H.Shantaram Open air theatre

2000

3

R.N.Shetty Hall

1000

4

Padmavathi Auditorium

150

5

Seminar Hall in the Library

150

6

8Audio Visual halls

100 each

7

Lions Hall

200

8

Radhabai hall

300

Adequate facilities are provided to conduct sports and games, both indoor and outdoor. A spacious playground located within the college campus is used to conduct various sports activities. The playground accommodates standard measured playing courts for Basketball, Volleyball, Throw ball, Tennikoit and Kabbadi. Well laid out Cricket pitch is maintained to play hard ball cricket. A 200 meter oval shaped track facilitates various sprint events.

Besides these, there are separate standard measured pits for jumping and throwing events such as; High jump, Long Jump, Triple Jump, Javelin throw, Shot-put, Hammer throw, Discus throw, etc.

The college has an Indoor Games Complex for boys and girls separately with Shuttle Badminton courts, Carom, Chess, Table-Tennis rooms, multi-gym for body building and weight lifting, wrestling ring.

Indoor Sports and Games complex has two rooms for accommodation of visiting teams. Other basic facilities like water cooler, separate dressing rooms, rest rooms are available in the Indoor Games complex.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://basck.in/Facilities.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

245.39164882

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The campus library is housed in a four-story structure. An OPAC is located at the first floor's entrance, and new arrivals are advertised there.
- The software's circulation module handles every aspect of circulation, including member record creation and the printing of reminders for overdue books. The single screen Issue, Return, and Renewal with all member details, membership records with photos, and statistical reports on membership are the module's standout features.
- The fully atomized KOHA ILMS software is used in the library. This programme automates every step of the system charging and discharging procedure. The new update can be uploaded to OPAC with ease as well.
- Students can browse our online public access catalogue to find any book they're interested in. Students can use OPAC to check whether a book is in our library and then use that information to request books.
- Today, e-resources are a crucial component of library services. Many of the crucial academic resources are now offered in digital versions. For instance, scholarly literature like journals, conference volumes, and books is now mostly only available in electronic versions. Access to electronic materials is now required of libraries in this situation. On a consortium basis,

UGC INFLIBNET offers a sizable selection of electronic journals and books. We have secured membership in the N-LIST e-resources consortia and may now use the e-resources provided by the N-LIST programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://basck.in/Library.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.59797

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

54

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching - learning. The strategies adopted for ensuring adequate infrastructure are as follows:

At the beginning of the academic year need - assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from BOS members, Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer - student ratio, budget constraints , working condition of the existing equipment and also students grievances.

Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.

Renewal of AMC is done at the beginning of the academic year for the deployed Software applications, UPS and Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time.

Number of system with configuration-349 for the students use. Most of the computers have internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

349

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

33.93349

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural policy of our college is formulated to achieve the mission of teaching and learning in an effective way. The college Management decides the creation and enhancement of infrastructure from time to time keeping in view the

infrastructural requirements of the existing courses and new courses envisaged, according to the needs of students and in tune with changing trends.

The institution has a definite mechanism for creation and enhancement of infrastructural facilities. Accordingly, the Governing Council, IQAC, and Staff Council present necessary proposals for infrastructural development to the Management. The Management allocates funds for the creation and enhancement of infrastructure on priority basis and ensures the creation of these facilities in time.

The infrastructure facilities and learning resources are categorized as under: (a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences. (b) Support facilities include hostels, non-resident students' centres, canteens, convocation hall, seminar halls, committee rooms, Biodiversity Park, sports grounds, Gyms, Yoga centre. (c) Utilities include safe drinking water, restrooms and power generators

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://basck.in/IQAC/Procedures%20and%20policies%20for%20maintaining%20facilities/Procedure.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

154

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

329

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://bhandarkarscollegenews.blogspot.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

217

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

616

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Institution provides an environment for students to improve their leadership and interpersonal skills and also help them increasing their self-confidence. Involvement in activities helps students mature socially by providing a setting for student interaction understanding and discussions. College creates a platform for the active participation of the students in various administrative and academic bodies including Sports committee, Cultural Committee, Magazine Committee, Library Committee, Career Counselling Cell, Editorial Board and Students Welfare Committee. Students are invited to express their viewpoints. They share their problems and also give suggestions regarding the betterment of facilities in the college.

To promote, discipline and decorum in the institution, mutual contact, democratic outlook, and spirit of oneness among students of the institution; social harmony among all students and to work towards their cultural and academic development; close and cordial relations between students and teachers of the University; leadership quality among students and a consciousness of the university; to equip them for becoming responsible citizens ;self-reliance, service to the people and duty towards development of the nation

File Description	Documents
Paste link for additional information	https://bhandarkarscollegenews.blogspot.com/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has registered Alumni Association. Alumni while rejuvenating the memories of the college, a network of old students was achieved.

Today, it is the backbone of the institution. The institution rests on the rich history of the student's success and glory. Association regularly meets and interacts with the management. It is the flag bearer of the developments in the institution.

The Alumni organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to

motivate students regarding social adjustments and career seeking. The alumni also help the institution by influencing industries and other agencies in getting placements fests for the institution. The alumni has expanded and strengthened it with new enrolments.

The alumni appear for various activities and their suggestions are taken into account. Alumni day is celebrated and their achievements are recognized. The Institution has a social networking page and a separate link in the website where the Alumni can register and connect to share their ideas.

File Description	Documents
Paste link for additional information	https://bhandarkarscollegenews.blogspot.com/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To make higher education available to all sections of the community emphasizing inculcation of moral and human values"

Mission: "To provide adequate infrastructure with student centric, research-oriented learning environment and ample scope for value-based, skill-oriented co-curricular and extracurricular activities in tune with the technological development in teaching and learning"

Nature of governance: The College is managed by the Academy of

General Education, Manipal, and Bhandarkars' college trust, The College Trust is the supreme body of administration that deals with policy matters and financial aspects. Many powers of the Trust especially about administrative matters are delegated to the Governing Council that contains representatives from the Trust and Staff. The Staff Council comprising the Principal and Heads of all the Departments, plans and executes academic and non-academic matters.

Perspective Plans: At the beginning of the academic year, the principal call the meeting of teaching and non-teaching staff and Action Plan is prepared by Heads of Department, Committee Coordinators in consultation with the other faculty members and implement various programmes for the benefit of students.

Participation of teachers in decision-making bodies: The college practices participative management system and teachers play a significant role in the decision-making process. The principal of the college, with the help of the management, governs the college in materializing the vision and mission to reality.

File Description	Documents
Paste link for additional information	http://basck.in/AboutUs.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes and practices a culture of decentralization and participative management in day to today governance.

The College Magazine Darshana Committee can be taken as a good example of participative management. The primary responsibility of the Magazine Committee is to bring out a College Annual Magazine in a stipulated time. This committee has members from all the departments and Magazine reflects the collective efforts of the college staff and students.

Darshana college annual magazine, where the students get a

platform to showcase their literary skills is published every year in a systematic manner. Once the committee is formed, the convener with the cooperation of members and student representatives prepares action plan and the whole process of bringing out magazine is planned in advance. The editorial board consults the cultural representatives of the class to collect articles. During the first term, students are informed about the magazine and their role in contributing the articles. During the second term periodical meetings with students and teachers helps in identifying the student contributors. From the month of December to April, the process of collecting the articles, typing and editing the writings, calling for a quotation to print the magazine, correction of the hard copy and finally bringing out the magazine itself is evidence of the participative management.

File Description	Documents
Paste link for additional information	http://basck.in/Management.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Individual Goal

Fine tuning the quality of student by enhancing their academic performance by continuous evaluation.

Departmental goal

Imparting life skills by conducting seminars/workshops/group discussions/invited lectures by eminent persons and giving an impetus to students' progression.

Institutional Strategic goal

The college has a perspective plan for development. The perspective within which all development takes place is worked into the vision statement of the College. Development is envisaged and planned under the heads of Academics, Infrastructure and Human Resources. Some of the aspects considered for the perspective

development are

1. Following effective teaching learning process
2. Developing and following leadership and participative management
3. Establishing continuous internal Quality Assurance System
4. Ensuring good governance
5. Ensuring staff development and welfare
6. Developing financial management
7. Engagement in community services and activities
8. Ensuring student development and participation
9. Developing physical infrastructure
10. Encouraging research and development activities

Deployment Documents

Most of the activities and plans are recorded and documented properly and are being kept at the office. All the Department Heads and Committee Coordinators maintain the relevant records and Proceedings/Minutes. These contain details regarding concerned activities. Reports of programmes conducted are published in local newspaper and social media. Documents related to finance are maintained in the College office.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://basck.in/staffcouncil.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is managed by the Academy of General Education, Manipal, and Bhandarkars' College Trust Kundapura. The College Trust provides effective leadership in making policies, mobilizing resources and delegating the responsibility to the Governing Council and the principal. It plays the role of facilitator and motivator in the functioning of the college. The decisions

regarding administrative matters are taken by the Governing Council. and keeps vigil on the achievements of the goals set by the Trust. The principal is the executive head of the college and executes the decisions taken by the Trust and the Governing Council. A Staff Council consisting of the Heads of all the departments guides the principal in academic, disciplinary and other matters.

Service Rules and Procedures: The service rules and procedures of the college are governed by the Karnataka Civil Services Rules

Recruitment: The appointment of Permanent full-time teachers and non-teaching staff are recruited as per the cadre and recruitment rules of the Department of Collegiate Education (Aided Institutions). Contract teachers are appointed by the Management.

Promotional policies:The promotion policies are framed by the UGC and the State Government in case of teaching staff and the government in case of non-teaching staff.

File Description	Documents
Paste link for additional information	http://basck.in/
Link to Organogram of the Institution webpage	http://basck.in/IQAC/ORGANOGRAM/6.2.2%20ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 The institution has effective welfare measures for teaching and non- teaching staff

The existing welfare measures for teaching and non-teaching staff are as listed below:

1. Regular Pension and National Pension Scheme

1. Small Family Incentive

1. Ph.D. increment

1. Earned Leave, Casual Leave, Special Casual Leave and On Official Duty facility

1. Encashment of Earned Leave

1. Maternity Leave

1. Regular Promotion facility

2. Provident Fund facility for the management staff.

3. Employees State Insurance

4. Medicare Scheme which provides medical insurance for both teaching and non-teaching staff at Kasturba hospital Manipal.

1. Felicitation to retiring and transferred staff

1. Annual Staff club day

1. Physically challenged incentives

1. Faculty Improvement programme (FIP)
2. Provision of accommodation in ladies' hostel on request, for lady staff members.
3. Residential facilities in the form of college Quarters.
4. Canteen facilities.
5. Employee gets fees concession for their ward.
6. Salary advance facility for teaching and non-teaching staff in case of urgency.
7. Centralized reprography facility (Xerox) for Teaching & Non-Teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff - In order to maintain the academic and administrative standards of the institution, comprehensive evaluation of each teacher by the students on a ten parameters system is conducted through questionnaire at the end of every academic year. The same is tabulated and presented to the staff for analysis, introspection and necessary improvement. In addition, there is a mechanism in which every faculty member prepares a self-appraisal report in the prescribed proforma at the end of each academic year as per the instruction of the Dept. of Collegiate Education. The same is verified with comments by the principal and then by the Registrar of the Academy of General Education, the supreme head of the management. A copy of this self-appraisal report is submitted to the Joint Director of Collegiate Education. Every staff member is required to maintain a work-dairy in which the day to day activities are recorded and a monthly appraisal is made by the HODs and the Principal.

Non-teaching staff- The performance of non-teaching staff is conducted by Annual meetings and interactions with Management and Principal. The Academy of General Education, the parent body of the College holds meeting of non-teaching staff to guide and update them regarding Office up keeping and accounting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has internal (Management audit) and external (Government audit) audit mechanism. The accounts of the college are audited at the end of every academic year. The internal audit

is carried out by the Committee constituted by the management. Who checks the receipts/payments of all college accounts..

The external audit is carried by the a. Auditors appointed by the Academy of General Education, Manipal. b. Audited by the auditor appointed by the Joint Director of Collegiate Education Mangalore ensure proper maintenance of assets/documents/audited statements as per the statutes and guidelines and there were no major audit objections. There were some audit objections and all the objections are compiled by the college. The grants received from the UGC have to be audited by an external auditor and the same has to be submitted to the UGC.

File Description	Documents
Paste link for additional information	http://basck.in/IQACLink10.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.31

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources

For the effective and efficient use of financial resources, Financial Committee is constituted by the managing council which will monitor and manage the financial resources of the institution. The finance committee draws up the budget after careful consideration of the grants, fees and other resources. The budget and expenditure are discussed and approved by the Governing Body. The major expenses include government/university fees, examination, salary, infrastructure development, equipment, library books, water, electricity, telephone, internet, printing and stationery. The different types of repair work are handled on a daily/weekly /monthly /annual basis. The requirements of each department are listed and submitted to the principal of the college, who in turn makes arrangements for adequate supplies at the beginning of the academic year. The College Trust prepares the budget and allocates funds for the effective implementation for various plans and projects of institution. At the end of each academic year the accounts are audited by the certified auditor. For the optimum utilization of UGC grants a Planning Board is constituted, which includes senior faculty members, heads of the departments, senior office administrative staff and a representative from managing council. Grants received are carefully planned, allocated and utilized as per the directives of the funding authority. The funds allocated are optimally used for various academic, extension, curricular, co-curricular, extra-curricular activities and programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institute attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning.

The IQAC at Institute was constituted on 25/06/2005. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.

The Institute IQAC regularly meets every three months.

The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

- (a) Annual Quality Assurance Report (AQAR)
- (b) Self-Study Reports of various accreditation bodies (NAAC, NIRF,)
- (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)
- (d) Stakeholder's feedback
- (e) Process Performance & Conformity
- (f) Action Taken Reports
- (g) New Programmes as per National Missions and Govt. Policies.

IQAC led the efforts to acquire the NIRF Certifications in the 2018-19.

File Description	Documents
Paste link for additional information	http://basck.in/IQAC/minutes%20of%20meeting/IQAC_Minutes%20of%20the%20meeting%202021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and reviews the teaching-learning process regularly. Based on feedback, various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

1. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

- Academic Calendar
- Daily lecture Record
- Evaluation of teachers by students
- Student learning outcomes

The following points are adopted by the institute in this context:

- Regular class tests and interactions
- Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.
- Semester system of examination for all courses.
- Providing Question bank of various subjects to the students.
- Providing Lecture notes through an online portal
- Timely Redressal of students' grievances.
- At least 75% Attendance is compulsory in each semester.
- Extra classes for weak students to solve their problems.

- Effective internal examination and evaluation systems
- Students' result analysis
- Student Mentorship Scheme introduced & implemented in the even semester of Academic session

File Description	Documents
Paste link for additional information	http://basck.in/IQACLink1.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://basck.in/IQACLink1.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution shows gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Specific initiatives with respect to key areas are as follows:

• Safety and security

Hi-Tech Surveillance system: E- Surveillance with high resolution cameras through day and night facility of distributed recording in control room has been set up.

•Hostel: There is a separate hostel for girl students on the campus. Behaviour of students is monitored under set of well-defined rules.

•Security personnel: The College has strong security personnel deployed all around the campus to create secure enrolment.

•Medical Facilities: Specialists are invited to visit the campus as and when necessary.

• Counselling: Institution has a system of mentoring in each department for inculcating social, moral and ethical values.

• Common Rest Room: Institution provides separate washroom facilities for girls.24 hours water is available with proper ventilation in the washroom. Separate girls' common room is created with good facilities.

• Separate Indoor stadium facility: The institution provides separate games facility on the campus.

- Celebrations of International Women's Day
- Security Programme: Karate training for self-defence
- Demo and Provision of sanitary napkin vending machine
- Discussion on Vishaka Guidelines against Sexual Harassment

File Description	Documents
Annual gender sensitization action plan	https://bhandarkarscollegenews.blogspot.com/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bhandarkarscollegenews.blogspot.com/

7.1.2 - The Institution has facilities for alternate sources of energy and energy

B. Any 3 of the above

**conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)

Waste management is very important as it reduces the toxic impacts on the environment. Organic bio degradable waste including canteen waste is processed in the Baction-composting unit installed by Nila Polycast Baction. 100 Kg garbage is processed in a week. To treat laboratory waste water our college has installed the Effluent Water Treatment Plant (2000 litre) which cleans the effluents from the waste water. This recycled water is used for plants in the campus. Similarly the waste water coming out from the Ro plant is systematically utilized for plants in the campus.

Bio waste is segregated into dry, wet, sharp and stored in separate bags before disposal. Other scrap material like metal, wood, glass, etc. is given to scrap dealers for recycling. Paper waste (Raddi) is also given for recycling. Radioactive waste is not generated in the campus.

- Solid waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution along with faculty jointly celebrate the cultural and regional festivals, like New-Year's Day, Teachers' Day, Orientation and Farewell Program, Induction Program, Rally, Oath, Plantation, Youth Day, Women's Day, Yoga Day, local festival, festivals etc. Institution is undertaking various initiatives in the form of celebration of days of eminent personalities National Festivals, NSS, YRC and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance, harmony towards culture, region and linguistics and also communal, social, economic and other diversities.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Two important national festivals, Republic Day and Independence Day are celebrated every year. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.

The Institution sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct themselves as responsible citizens.

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing a practical, supportive, safe, accessible, and

affordable learning environment, these elements are inculcated in the value system of the college community.

The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, the Constitution of India, and the Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

Vigilance Awareness Week: 'Integrity - A way of Life 'To spread awareness regarding sanitation, living standards of life, and knowing one's personality.

A separate NSS unit is started exclusively to encourage the students and the unit is successfully conducting activities to serve society.

Beti Bachao, Beti Padhao Awareness Programme.

Blood donation to the needy through Youth Red Cross

Karnataka Flood donation

Awareness of constitutional rights and voters rights.

Road Safety Rally, Cleanliness/ Plantation drive, Covid-19 awareness, Drug awareness programs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution promotes ethics and values in college. The University organizes National festivals and Anniversaries for the great Indian Personalities which includes:

1. Teachers' Day (5th Sept)
3. International Women's day (8th March)
4. International Yoga day (21st June)
5. Independence Day (15th August)
6. Republic day (26th Jan)
7. World environment day (5th June)
8. Karnataka Rajyotsava day (1st Nov)
9. NSS day (24th Sept)
10. World Mental Health Day (10th October)
11. World AIDS Day (1st December)
12. Constitution Day (26th November)
13. World Human Rights Day (10th December)

Birth and Death anniversary of great personalities:

1. Mahatma Gandhi (2nd Oct)
2. Dr. B. R. Ambedkar (14th April)
3. Founder's Day (5th Dec.)
4. Kanakadasa Jayanti (3rd Dec)
5. Maharshi Valmiki Jayanti (24th Oct)
6. Sadbhavana Diwas (20th August)

Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities is sowed into the young minds through programmes. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I**1. Title of the Practice****ICT facilities****1. Goal:**

OFC networking:

- To provide a centralized environment for better digital resource sharing to provide faster networking facility with higher bandwidth.

RDS systems

- To provide a virtual centralized environment with Windows 2012 server.
- To motivate digital communication inside the institution.
- To provide centralized access to general digital resources such as storage as well as applications.
- Protection on sensitive documents with proper authentication.
- Reduction of recurring costs by placing thin clients.

BEST PRACTICES II**1. Title of the Practice:****Mid-day Meal Scheme****1. Goal:**

- To provide free meal to the students who are socially & economically from the poor sections in the society.
- To improvise students' health and physical standards.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTION ECOSYSTEM FOR INNOVATIONS

In recent years, Ministry of Education (MoE), Govt. of India has established 'MoE's Innovation Cell (MIC)' to systematically foster the culture of Innovation amongst all Higher Education Institutions (HEIs). MIC has envisioned encouraging creation of 'Institution's Innovation Council (IICs)' across selected HEIs. It

is our proud privilege that Bhandarkars' Arts and Science College, Kundapura has joined hands with MoE to foster the culture of entrepreneurship and innovation in the institute.

IIC of Bhandarkars' Arts and Science College was registered in the year 2020 with vision and mission as follows.

Vision:

The primary mandate of IIC, in tune with MIC, is to

Mission:

- To provide adequate infrastructure with student centric, research - oriented entrepreneurial learning environment and ample scope for value - based, skill oriented, co-curricular and extra curricular activities in tune with the technological development in teaching and learning.
- To promote innovation and entrepreneurship eco-system in the campus.
- To train the youth as innovators and self-reliant with Industry specific Technical Skills.
- To support startup / entrepreneurial ventures of students, faculty and alumni.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The institution is affiliated to Mangalore University and the entire Curriculum is designed by the various Boards of Studies (UG) of the University.
 - The faculty members of the institution on these bodies play an active role in the design of the curriculum.
 - Class-wise time tables Project, Industrial Training presentations, Seminars, counseling sessions & library.
 - Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload.
 - Faculties of individual departments draw up the lesson plans based on the curriculum and share the work load on the basis of competence and comprehension.
 - Each faculty member maintains a work diary on daily basis, highlighting the work carried out.
 - New and innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content.
 - Learner-centric techniques such as peer learning, collaborative learning, group discussion, video lectures, quiz etc., are employed to encourage students' active participation.
 - The subject associations conduct workshops to discuss the effective translation of the curriculum and improve the teaching practices.
 - Faculty prepare the tutorial sheets and their solutions for the science subjects. Assignments are duly checked after submission by students marks are recorded for internal assessment.
 - Periodical review on the coverage of syllabus and regularity of the students is taken by the HOD/Principal.
 - The library is informed of required textbooks, reference books and e-journals for the forthcoming semester/academic year.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, co-curricular and extracurricular events in alignment with the University academic calendar.

Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Principal.

Class-wise time tables also Project, Industrial Training presentations, Seminars, counselling sessions & library. Time table for lab courses is prepared separately. Individual faculty time tables are prepared reflecting his/her complete workload.

Faculty prepare the tutorial sheets and their solutions for the science subjects which includes previous university questions & other important questions in view of competitive examinations. Assignments are duly checked after submission by students marks are recorded for internal assessment.

There are two internal assessment tests (CT1, CT2, RT), the first test (CT1) after six/seven weeks of the commencement of the semester, second test (CT2) after a week or two from the CT1 and the third test RT (Re Test) before the last working day of the semester.

The external assessment is based on the semester end examinations conducted by the university.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://basck.in/IQAC/Academic%20calender/2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented
375

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

808

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

808

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The cross -cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics etc., find an ample space when it comes to applying them positively into the curriculum. We believe in maintaining healthy environment for all its students. The curriculum is designed by the university itself does include many of these aspects such as the subjects namely Human Resource Development and Constitution of India in the I Year and Environmental Studies in II Year.

The common course Sociology and Psychology are basic part of curriculum of third year. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses.

These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic Day, Women's Day, Independence Day, Teacher`s Day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Professional Ethics

Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus and certificate courses.

Career Guidance and Placement Cell organized placement activities including training, development of students, aptitude test etc. on a regular basis as per the requirements of industry

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

274

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://basck.in/IQAC/feedback/feedback%202021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

795

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

699

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission and organizes special programmes for advanced learners and slow learners.

Slow learner:

Special care is taken of the academic weak students. To enhance their performance the college conducts remedial coaching. Extra coaching is provided in respective subjects.

Class tests are conducted based on previous year question papers. Problem solving sessions and additional tutorials are conducted. To improve the confidence level of the students, confidence building lectures are arranged.

Extra time is allotted to slow learners to complete tasks such as reading, problem solving, and analysis of the experiment.

- Remedial Classes are conducted with an aim to improve the academic performance of the slow learners,
- Academic and personal counseling are given to the slow learners by the tutor, mentor and the counseling cell.
- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.

Advanced Learner:

- Special Coaching classes for the first 5 class toppers of every class after the internal tests are conducted regularly to secure University Ranks.
- Advanced learners are encouraged to enroll in MOOC Courses - Swayam, EdX.

Advanced learners from Science stream are given special guidance about INSPIRE fellowship.

File Description	Documents
Link for additional Information	http://basck.in/IOAC/Institutional%20Distinctiveness/Institution%20distinctiveness.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2417	99

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The methodologies include illustration and special lectures, field study, case-studies, project-based-methods, experimental methods.

Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs.

ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, online Courses (SWAYAM, NPTEL etc.) and online Journals, conducting online tests, use of LCD projectors for seminars and workshops, productive use of educational videos, accessibility of non-print material for students of Computer studies. Software is effectively used to train students to acquire proficiency in listening, speaking, reading and writing.

Online reference, lecture talks, motivational talks, educational videos and web reference support the teaching-learning process. The institution has installed RDS system on the campus to support the educational activities of the inmates.

Project-based Learning: Project work is not mandatory for all the courses offered at the institute under CBCS.

Experiential Learning: The faculty members foster learning environment by engaging in rich experiential content of teaching through experimentation, demonstration, visual aids, periodical industrial visits, organizing exhibitions as well as presenting papers.

Student Seminar: Student seminars are mandatory in all programs offered at the institute under NEP.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The following tools are used by the Institute

ICT Tools:

1. Projectors- 29 projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and departments all over the campus.
3. Printers- They are installed at computer Labs, library, and college office.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute.

5. Scanners

6. Seminar Rooms

7. Smart Board

8. Auditorium

9. Online Classes through , Microsoft OfficeTeam.

10. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx etc.)

11. Digital Library resources.

Use of ICT by Faculty

Faculties are encouraged to use Power-Point presentations in their teaching by using LCDs and projectors.

Sufficient number of books, Journals, e-journals and e-books are available in the library.

Industry Connect- Seminar and Conference room are digitally equipped. Seminar hall is equipped with multimedia facilities using ICT tools. Invited talks and webinars are conducted in seminar hall using ICT facilities

Online tests, e-assignments are given through OFFICE 365.

Students are counseled with the help of office 365 meet applications.

Recording of video lectures is made available to students for long term learning and future referencing.

Various technical events and management events are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

99

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

918

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

EXAMINATION COMMITTEE

The main function of this Committee is to carry out University examinations and Conducting Continuous Internal Evaluation. Keeping the record of each and every issue related to the examination and organizing workshops and seminars for the improvement of the examination system are also the responsibilities of this Committee.

Objective

To conduct Internal Assessment and External Assessment Examination related all work as per University regulations.

Minutes of the meeting.

Convener welcomed the members and informed the objectives of Internal Examination Committee to the members. Hon. Chairman instructed convener to proceed with the agenda.

The minutes of meeting are as follows:

Student has to consider all internal Theory and Practical exams as equal to university exams.

The Examination Committee scheduled the first CIA examination from 20.12.2021 to 25.12.2021.

The Examination Committee members shall make the Block and Seating Arrangement and display them on the concerned Notice Board.

Question paper pattern was discussed and total marks was fixed to 25.

The Principal instructed that the question papers to be submitted to the committee one week before the scheduled date of examination.

Committee members should submit their department Mark statement to the committee after the exam.

Retest can be conducted for absentees.

The meeting was concluded after vote of thanks proposed by Convener.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Role and Responsibility

- The Exam Committee shall distribute the Exam Forms of the University to regular students (the fees for the same are collected as part of the college fees) and collect them back after having them duly filled in.

- The Exam Committee shall prepare and display an overall Supervision Duty List as well as Daily Supervision Duty List on the Staff Notice
- The Exam Committee shall ensure that adequate stationery, like answer sheets, graph paper, answer paper bags etc. are made available.
- The Exam cell in consultation with the Chief shall contact members of the panel (provided by the HOD) and shall prepare the list of the Examiners depending upon their availability.
- All the results (First Year to Final Year) shall be displayed on the respective student Notice Boards.
- Exam Committee shall analyse the exam results and the same shall be verified by the respective HODs. After due verification, copies of the result analysis shall be sent to HODs and IQAC.
- Distribution of marks lists to the students after the results of various examinations received from the University.
- Any Circular, Guideline, Office Order, Notification received by the University are processed in the Examination Cell, reply thereof prepared and after Principal's signature dispatched or circulates to the concerned Departments / Students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curriculum of the programmes is designed by the university. The college teachers have to define the programme outcomes for each programme offered by the college.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and

skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Specific Outcomes (PSOs): These are statements that defines outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

Mechanism of Communication:

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Graduate attributes are described to the first year students at the commencement of the programme.

Learning Outcomes of the Programs and Courses are observed and measured periodically.

Soft Copy of Curriculum and Learning Outcomes of Programmes and Courses are uploaded on the Institution website for reference.

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://basck.in/IQAC/PCO/PCO%20New.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring attainment of POs, PSOs and COs, it has been

observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last three years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes.

Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

Evaluation and the level of attainment:

Knowledge and skill that students acquire in their subject and also their capacity for critical thinking, are evaluated through Continuous Internal Evaluation, End Semester Examinations and personal interaction. Attainment of these outcomes is excellent, with high pass percentage in the last years. Dropout rate is low.

Direct Assessment methods

Internal Test, Group discussion, Laboratory performance (Term work), Student projects, Assignments, Semester Test, and End term Theory Result. Indirect Assessment Methods

Feedbacks, Alumni survey, Co-curricular activities, extracurricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://basck.in/IQAC/PCO/Course%20outcome%20model.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

748

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://basck.in/IQACWeblinks.html

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://basck.in/IQAC/feedback/Alumni%20Response%20merged.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.48788

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

5

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

10

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units, Youth Red Cross, Rangers and Rovers. Through these units, the college undertakes various extension activities in the neighbourhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation through construction of Bandhu,road construction, Shramdan,Social interaction, Group discussion Eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health checkup camp, Veterinary guidance ,Farmers meet, Awareness about farmer's suicide etc. Celebration of: Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day. Cashless activities / digital India.

The NCC unit aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service.

The NCC unit of the college organizes various extension

activities Youth Red Cross along with Ranger and Rovers and other departments the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes

File Description	Documents
Paste link for additional information	https://bhandarkarscollegenews.blogspot.com/
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2417

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructural policy of our college is formulated to achieve the mission of teaching and learning in an effective way.

The institution has a definite mechanism for creation and enhancement of infrastructural facilities. Accordingly, the Governing Council, IQAC, and Staff Council present necessary proposals for infrastructural development to the Management.

The infrastructure facilities and learning resources are categorized as under: (a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences. (b) Support facilities include hostels, non-resident students' centres, canteens, convocation hall, seminar halls, committee rooms, Biodiversity Park, sports grounds, Gyms, Yoga centre. (c) Utilities include safe drinking water, restrooms and power generators

PhysicalFacilities The institution has adequate infrastructure facilities to meet the demands of courses that it offers and to provide the necessary teaching-learning resources.

A number of infrastructural facilities have been created and

enhanced in the last two years. 52 furnished class rooms including 30 ICT-enabled class and AV rooms.

Well-equipped laboratories, a science research laboratory, a multi-media language laboratory, Natural history museum, History museum, computer hardware museum, botanical garden, central library, eight audio-visual halls, five auditoria/seminar halls, two open-air theatres, an indoor sports complex and a spacious playground cater the curricular, co-curricular and extracurricular needs of the institution.

Canteen, common rooms for boys and girls, separate office spaces for various student-centric activities, student service centre are additional facilities available in the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://basck.in/IQAC/Procedures%20and%20policies%20for%20maintaining%20facilities/Procedure.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college strives for overall personality development of our students by providing adequate infrastructural facilities to conduct co-curricular, extra-curricular, sports and games activities in the college

Auditoriums

Seating capacity

Sl Number

1

Madhava Mantapa open-air Theatre

10000

2

Dr.H.Shantaram Open air theatre

2000

3

R.N.Shetty Hall

1000

4

Padmavathi Auditorium

150

5

Seminar Hall in the Library

150

6

8Audio Visual halls

100 each

7

Lions Hall

200

8

Radhabai hall

300

Adequate facilities are provided to conduct sports and games,

both indoor and outdoor. A spacious playground located within the college campus is used to conduct various sports activities. The playground accommodates standard measured playing courts for Basketball, Volleyball, Throw ball, Tennikoit and Kabbadi. Well laid out Cricket pitch is maintained to play hard ball cricket. A 200 meter oval shaped track facilitates various sprint events.

Besides these, there are separate standard measured pits for jumping and throwing events such as; High jump, Long Jump, Triple Jump, Javelin throw, Shot-put, Hammer throw, Discus throw, etc.

The college has an Indoor Games Complex for boys and girls separately with Shuttle Badminton courts, Carom, Chess, Table-Tennis rooms, multi-gym for body building and weight lifting, wrestling ring.

Indoor Sports and Games complex has two rooms for accommodation of visiting teams. Other basic facilities like water cooler, separate dressing rooms, rest rooms are available in the Indoor Games complex.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://basck.in/Facilities.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

245.39164882

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The campus library is housed in a four-story structure. An OPAC is located at the first floor's entrance, and new arrivals are advertised there.

- The software's circulation module handles every aspect of circulation, including member record creation and the printing of reminders for overdue books. The single screen Issue, Return, and Renewal with all member details, membership records with photos, and statistical reports on membership are the module's standout features.

- The fully atomized KOHA ILMS software is used in the library. This programme automates every step of the system charging and

discharging procedure. The new update can be uploaded to OPAC with ease as well.

- Students can browse our online public access catalogue to find any book they're interested in. Students can use OPAC to check whether a book is in our library and then use that information to request books.

- Today, e-resources are a crucial component of library services. Many of the crucial academic resources are now offered in digital versions. For instance, scholarly literature like journals, conference volumes, and books is now mostly only available in electronic versions. Access to electronic materials is now required of libraries in this situation. On a consortium basis, UGC INFLIBNET offers a sizable selection of electronic journals and books. We have secured membership in the N-LIST e-resources consortia and may now use the e-resources provided by the N-LIST programme.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://basck.in/Library.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.59797

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

54

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching - learning. The strategies adopted for ensuring adequate infrastructure are as follows:

At the beginning of the academic year need - assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from BOS members, Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer - student ratio, budget constraints , working condition of the existing equipment and also students grievances.

Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.

Renewal of AMC is done at the beginning of the academic year for the deployed Software applications, UPS and Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time.

Number of system with configuration-349 for the students use. Most of the computers have internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

349

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

33.93349

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The infrastructural policy of our college is formulated to achieve the mission of teaching and learning in an effective way. The college Management decides the creation and enhancement of infrastructure from time to time keeping in view the infrastructural requirements of the existing courses and new courses envisaged, according to the needs of students and in tune with changing trends.

The institution has a definite mechanism for creation and enhancement of infrastructural facilities. Accordingly, the Governing Council, IQAC, and Staff Council present necessary proposals for infrastructural development to the Management. The Management allocates funds for the creation and enhancement of infrastructure on priority basis and ensures the creation of these facilities in time.

The infrastructure facilities and learning resources are categorized as under: (a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences. (b) Support facilities include hostels, non-resident students' centres, canteens, convocation hall, seminar halls, committee rooms, Biodiversity Park, sports grounds, Gyms, Yoga centre. (c) Utilities include safe drinking water, restrooms and power generators

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://basck.in/IQAC/Procedures%20and%20policies%20for%20maintaining%20facilities/Procedure.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

154

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

329

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://bhandarkarscollegenews.blogspot.com/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

196

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

217

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

616

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

24

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our Institution provides an environment for students to improve their leadership and interpersonal skills and also help them increasing their self-confidence. Involvement in activities helps students mature socially by providing a setting for student interaction understanding and discussions. College creates a platform for the active participation of the students in various administrative and academic bodies including Sports committee, Cultural Committee, Magazine Committee, Library Committee, Career Counselling Cell, Editorial Board and Students Welfare Committee. Students are invited to express their viewpoints. They share their problems and also give suggestions regarding the betterment of facilities in the college.

To promote, discipline and decorum in the institution, mutual contact, democratic outlook, and spirit of oneness among students of the institution; social harmony among all students and to work towards their cultural and academic development; close and cordial relations between students and teachers of the University; leadership quality among students and a consciousness of the university; to equip them for becoming responsible citizens ;self-reliance, service to the people and duty towards development of the nation

File Description	Documents
Paste link for additional information	https://bhandarkarscollegenews.blogspot.com/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has registered Alumni Association. Alumni while rejuvenating the memories of the college, a network of old students was achieved.

Today, it is the backbone of the institution. The institution rests on the rich history of the student's success and glory. Association regularly meets and interacts with the management. It is the flag bearer of the developments in the institution.

The Alumni organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to motivate students regarding social adjustments and career seeking. The alumni also help the institution by influencing industries and other agencies in getting placements fests for the institution. The alumni has expanded and strengthened it with new enrolments.

The alumni appear for various activities and their suggestions are taken into account. Alumni day is celebrated and their achievements are recognized. The Institution has a social networking page and a separate link in the website where the Alumni can register and connect to share their ideas.

File Description	Documents
Paste link for additional information	https://bhandarkarscollegenews.blogspot.com/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "To make higher education available to all sections of the community emphasizing inculcation of moral and human values"

Mission: "To provide adequate infrastructure with student centric, research-oriented learning environment and ample scope for value-based, skill-oriented co-curricular and extracurricular activities in tune with the technological development in teaching and learning"

Nature of governance: The College is managed by the Academy of General Education, Manipal, and Bhandarkars' college trust, The College Trust is the supreme body of administration that deals with policy matters and financial aspects. Many powers of the Trust especially about administrative matters are delegated to the Governing Council that contains representatives from the Trust and Staff. The Staff Council comprising the Principal and Heads of all the Departments, plans and executes academic and non-academic matters.

Perspective Plans: At the beginning of the academic year, the principal call the meeting of teaching and non-teaching staff and Action Plan is prepared by Heads of Department, Committee Coordinators in consultation with the other faculty members and implement various programmes for the benefit of students.

Participation of teachers in decision-making bodies: The college practices participative management system and teachers play a significant role in the decision-making process. The principal of the college, with the help of the management, governs the college in materializing the vision and mission to reality.

File Description	Documents
Paste link for additional information	http://basck.in/AboutUs.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes and practices a culture of decentralization and participative management in day to today governance.

The College Magazine Darshana Committee can be taken as a good example of participative management. The primary responsibility of the Magazine Committee is to bring out a College Annual Magazine in a stipulated time. This committee has members from all the departments and Magazine reflects the collective efforts of the college staff and students.

Darshana college annual magazine, where the students get a platform to showcase their literary skills is published every year in a systematic manner. Once the committee is formed, the convener with the cooperation of members and student representatives prepares action plan and the whole process of bringing out magazine is planned in advance. The editorial board consults the cultural representatives of the class to collect articles. During the first term, students are informed

about the magazine and their role in contributing the articles. During the second term periodical meetings with students and teachers helps in identifying the student contributors. From the month of December to April, the process of collecting the articles, typing and editing the writings, calling for a quotation to print the magazine, correction of the hard copy and finally bringing out the magazine itself is evidence of the participative management.

File Description	Documents
Paste link for additional information	http://basck.in/Management.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Individual Goal

Fine tuning the quality of student by enhancing their academic performance by continuous evaluation.

Departmental goal

Imparting life skills by conducting seminars/workshops/group discussions/invited lectures by eminent persons and giving an impetus to students' progression.

Institutional Strategic goal

The college has a perspective plan for development. The perspective within which all development takes place is worked into the vision statement of the College. Development is envisaged and planned under the heads of Academics, Infrastructure and Human Resources. Some of the aspects considered for the perspective development are

1. Following effective teaching learning process
2. Developing and following leadership and participative management
3. Establishing continuous internal Quality Assurance System

4. Ensuring good governance
5. Ensuring staff development and welfare
6. Developing financial management
7. Engagement in community services and activities
8. Ensuring student development and participation
9. Developing physical infrastructure
10. Encouraging research and development activities

Deployment Documents

Most of the activities and plans are recorded and documented properly and are being kept at the office. All the Department Heads and Committee Coordinators maintain the relevant records and Proceedings/Minutes. These contain details regarding concerned activities. Reports of programmes conducted are published in local newspaper and social media. Documents related to finance are maintained in the College office.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://basck.in/staffcouncil.html
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is managed by the Academy of General Education, Manipal, and Bhandarkars' College Trust Kundapura. The College Trust provides effective leadership in making policies, mobilizing resources and delegating the responsibility to the Governing Council and the principal. It plays the role of facilitator and motivator in the functioning of the college. The decisions regarding administrative matters are taken by the Governing Council. and keeps vigil on the achievements of the goals set by the Trust. The principal is the executive head of the college and executes the decisions taken by the Trust and the Governing Council. A Staff Council consisting of the Heads of all the departments guides the principal in academic,

disciplinary and other matters.

Service Rules and Procedures: The service rules and procedures of the college are governed by the Karnataka Civil Services Rules

Recruitment: The appointment of Permanent full-time teachers and non-teaching staff are recruited as per the cadre and recruitment rules of the Department of Collegiate Education (Aided Institutions). Contract teachers are appointed by the Management.

Promotional policies: The promotion policies are framed by the UGC and the State Government in case of teaching staff and the government in case of non-teaching staff.

File Description	Documents
Paste link for additional information	http://basck.in/
Link to Organogram of the Institution webpage	http://basck.in/IOAC/ORGANOGRAM/6.2.2%20ORGANOGRAM.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

6.3.1 The institution has effective welfare measures for teaching and non- teaching staff

The existing welfare measures for teaching and non-teaching staff are as listed below:

1. Regular Pension and National Pension Scheme

1. Small Family Incentive

1. Ph.D. increment

1. Earned Leave, Casual Leave, Special Casual Leave and On Official Duty facility

1. Encashment of Earned Leave

1. Maternity Leave

1. Regular Promotion facility
2. Provident Fund facility for the management staff.
3. Employees State Insurance
4. Medicare Scheme which provides medical insurance for both teaching and non-teaching staff at Kasturba hospital Manipal.

1. Felicitation to retiring and transferred staff

1. Annual Staff club day

1. Physically challenged incentives

1. Faculty Improvement programme (FIP)
2. Provision of accommodation in ladies' hostel on request, for lady staff members.
3. Residential facilities in the form of college Quarters.
4. Canteen facilities.
5. Employee gets fees concession for their ward.
6. Salary advance facility for teaching and non-teaching staff in case of urgency.
7. Centralized reprography facility (Xerox) for Teaching & Non-Teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff - In order to maintain the academic and administrative standards of the institution, comprehensive evaluation of each teacher by the students on a ten parameters system is conducted through questionnaire at the end of every academic year. The same is tabulated and presented to the staff for analysis, introspection and necessary improvement. In addition, there is a mechanism in which every faculty member prepares a self-appraisal report in the prescribed proforma at the end of each academic year as per the instruction of the Dept. of Collegiate Education. The same is verified with comments by the principal and then by the Registrar of the Academy of General Education, the supreme head of the management. A copy of this self-appraisal report is submitted to the Joint Director of Collegiate Education. Every staff member is required to maintain a work-dairy in which the day to day activities are recorded and a monthly appraisal is made by the HODs and the Principal.

Non-teaching staff- The performance of non-teaching staff is conducted by Annual meetings and interactions with Management and Principal. The Academy of General Education, the parent body of the College holds meeting of non-teaching staff to guide and update them regarding Office up keeping and accounting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college has internal (Management audit) and external

(Government audit) audit mechanism. The accounts of the college are audited at the end of every academic year. The internal audit is carried out by the Committee constituted by the management. Who checks the receipts/payments of all college accounts..

The external audit is carried by the a. Auditors appointed by the Academy of General Education, Manipal. b. Audited by the auditor appointed by the Joint Director of Collegiate Education Mangalore ensure proper maintenance of assets/documents/audited statements as per the statutes and guidelines and there were no major audit objections. There were some audit objections and all the objections are compiled by the college. The grants received from the UGC have to be audited by an external auditor and the same has to be submitted to the UGC.

File Description	Documents
Paste link for additional information	http://basck.in/IQACLink10.html
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.31

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources

For the effective and efficient use of financial resources, Financial Committee is constituted by the managing council which will monitor and manage the financial resources of the institution. The finance committee draws up the budget after careful consideration of the grants, fees and other resources. The budget and expenditure are discussed and approved by the Governing Body. The major expenses include government/university fees, examination, salary, infrastructure development, equipment, library books, water, electricity, telephone, internet, printing and stationery. The different types of repair work are handled on a daily/weekly /monthly /annual basis. The requirements of each department are listed and submitted to the principal of the college, who in turn makes arrangements for adequate supplies at the beginning of the academic year. The College Trust prepares the budget and allocates funds for the effective implementation for various plans and projects of institution. At the end of each academic year the accounts are audited by the certified auditor. For the optimum utilization of UGC grants a Planning Board is constituted, which includes senior faculty members, heads of the departments, senior office administrative staff and a representative from managing council. Grants received are carefully planned, allocated and utilized as per the directives of the funding authority. The funds allocated are optimally used for various academic, extension, curricular, co-curricular, extra-curricular activities and programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institute attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning.

The IQAC at Institute was constituted on 25/06/2005. Since then, it has been performing the following tasks on a regular basis:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.
2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff.
3. Providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.

The Institute IQAC regularly meets every three months.

The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

- (a) Annual Quality Assurance Report (AQAR)
- (b) Self-Study Reports of various accreditation bodies (NAAC, NIRF,)
- (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS)
- (d) Stakeholder's feedback
- (e) Process Performance & Conformity
- (f) Action Taken Reports

(g) New Programmes as per National Missions and Govt. Policies.

IQAC led the efforts to acquire the NIRF Certifications in the 2018-19.

File Description	Documents
Paste link for additional information	http://basck.in/IQAC/minutes%20of%20meeting/IQAC_Minutes%20of%20the%20meeting%202021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and reviews the teaching-learning process regularly. Based on feedback, various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

1. IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes:

The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

- Academic Calendar
- Daily lecture Record
- Evaluation of teachers by students
- Student learning outcomes

The following points are adopted by the institute in this context:

- Regular class tests and interactions
- Midterm and continuous evaluation comprising of internal tests, assignments, group discussions, and seminar presentations.
- Semester system of examination for all courses.
- Providing Question bank of various subjects to the

students. v Providing Lecture notes through an online portal

- Timely Redressal of students' grievances.
- At least 75% Attendance is compulsory in each semester.
- Extra classes for weak students to solve their problems.

- Effective internal examination and evaluation systems
- Students' result analysis
- Student Mentorship Scheme introduced & implemented in the even semester of Academic session

File Description	Documents
Paste link for additional information	http://basck.in/IQACLink1.html
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://basck.in/IQACLink1.html
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution shows gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere in the campus. Specific initiatives with respect to key areas are as follows:

- Safety and security

Hi-Tech Surveillance system: E- Surveillance with high resolution cameras through day and night facility of distributed recording in control room has been set up.

- Hostel: There is a separate hostel for girl students on the campus. Behaviour of students is monitored under set of well-defined rules.

- Security personnel: The College has strong security personnel deployed all around the campus to create secure enrolment.

- Medical Facilities: Specialists are invited to visit the campus as and when necessary.

- Counselling: Institution has a system of mentoring in each department for inculcating social, moral and ethical values.

- Common Rest Room: Institution provides separate washroom facilities for girls. 24 hours water is available with proper ventilation in the washroom. Separate girls' common room is created with good facilities.

- Separate Indoor stadium facility: The institution provides separate games facility on the campus.

- Celebrations of International Women's Day
- Security Programme: Karate training for self-defence
- Demo and Provision of sanitary napkin vending machine
- Discussion on Vishaka Guidelines against Sexual Harassment

File Description	Documents
Annual gender sensitization action plan	https://bhandarkarscollegenews.blogspot.com/
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://bhandarkarscollegenews.blogspot.com/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)

Waste management is very important as it reduces the toxic impacts on the environment. Organic bio degradable waste including canteen waste is processed in the Baction-composting unit installed by Nila Polycast Baction. 100 Kg garbage is processed in a week. To treat laboratory waste water our college has installed the Effluent Water Treatment Plant (2000 litre) which cleans the effluents from the waste water. This recycled water is used for plants in the campus. Similarly the waste water coming out from the Ro plant is systematically utilized for plants in the campus.

Bio waste is segregated into dry, wet, sharp and stored in

separate bags before disposal. Other scrap material like metal, wood, glass, etc. is given to scrap dealers for recycling. Paper waste (Raddi) is also given for recycling. Radioactive waste is not generated in the campus.

- Solid waste management

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution along with faculty jointly celebrate the cultural and regional festivals, like New-Year's Day, Teachers' Day, Orientation and Farewell Program, Induction Program, Rally, Oath, Plantation, Youth Day, Women's Day, Yoga Day, local festival, festivals etc. Institution is undertaking various initiatives in the form of celebration of days of eminent personalities National Festivals, NSS, YRC and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance, harmony towards culture, region and linguistics and also communal, social, economic and other diversities.

Motivational lectures of eminent persons of the field are arranged for all-round development of the students for their personality development and to make them responsible citizens following the national values of social and communal harmony and national integration. Two important national festivals, Republic Day and Independence Day are celebrated every year. Besides academic and cultural activities, we have built up many strong infrastructures for a variety of sports activities for the physical development of the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens.

The Institution sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct themselves as responsible citizens.

To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing a practical, supportive, safe, accessible, and affordable learning environment, these elements are inculcated in the value system of the college community.

The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, the Constitution of India, and the Essence of Indian Traditional Knowledge, as a small step to inculcate constitutional obligations among the students.

Vigilance Awareness Week: 'Integrity - A way of Life 'To spread awareness regarding sanitation, living standards of life, and knowing one's personality.

A separate NSS unit is started exclusively to encourage the students and the unit is successfully conducting activities to serve society.

Beti Bachao, Beti Padhao Awareness Programme.

Blood donation to the needy through Youth Red Cross

Karnataka Flood donation

Awareness of constitutional rights and voters rights.

Road Safety Rally, Cleanliness/ Plantation drive, Covid-19 awareness, Drug awareness programs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution promotes ethics and values in college. The University organizes National festivals and Anniversaries for the great Indian Personalities which includes:

1. Teachers' Day (5th Sept)

3. International Women's day (8th March)
4. International Yoga day (21st June)
5. Independence Day (15th August)
6. Republic day (26th Jan)
7. World environment day (5th June)
8. Karnataka Rajyotsava day (1st Nov)
9. NSS day (24th Sept)
10. World Mental Health Day (10th October)
11. World AIDS Day (1st December)
12. Constitution Day (26th November)
13. World Human Rights Day (10th December)

Birth and Death anniversary of great personalities:

1. Mahatma Gandhi (2nd Oct)
2. Dr. B. R. Ambedkar (14th April)
3. Founder's Day (5th Dec.)
4. Kanakadasa Jayanti (3rd Dec)
5. Maharshi Valmiki Jayanti (24th Oct)
6. Sadbhavana Diwas (20th August)

Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities is sowed into the young minds through programmes. The institution practices pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - I

1. Title of the Practice

ICT facilities

1. Goal:

OFC networking:

- To provide a centralized environment for better digital resource sharing to provide faster networking facility with higher bandwidth.

RDS systems

- To provide a virtual centralized environment with Windows 2012 server.
- To motivate digital communication inside the institution.
- To provide centralized access to general digital resources such as storage as well as applications.
- Protection on sensitive documents with proper authentication.
- Reduction of recurring costs by placing thin clients.

BEST PRACTICES II

1. Title of the Practice:

Mid-day Meal Scheme

1. Goal:

- To provide free meal to the students who are socially & economically from the poor sections in the society.
- To improvise students' health and physical standards.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

INSTITUTION ECOSYSTEM FOR INNOVATIONS

In recent years, Ministry of Education (MoE), Govt. of India has established 'MoE's Innovation Cell (MIC)' to systematically foster the culture of Innovation amongst all Higher Education Institutions (HEIs). MIC has envisioned encouraging creation of 'Institution's Innovation Council (IICs)' across selected HEIs. It is our proud privilege that Bhandarkars' Arts and Science College, Kundapura has joined hands with MoE to foster the culture of entrepreneurship and innovation in the institute.

IIC of Bhandarkars' Arts and Science College was registered in the year 2020 with vision and mission as follows.

Vision:

The primary mandate of IIC, in tune with MIC, is to

Mission:

- To provide adequate infrastructure with student centric, research - oriented entrepreneurial learning environment and ample scope for value - based, skill oriented, co-curricular and extra curricular activities in tune with the technological development in teaching and learning.
- To promote innovation and entrepreneurship eco-system in the campus.
- To train the youth as innovators and self-reliant with Industry specific Technical Skills.
- To support startup / entrepreneurial ventures of

students, faculty and alumni.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Implimentation of NEP for II year UG classes.

Organising FDP programme for Teaching and Non teaching staff.

Development of E-content for online classes.

Organising seminar/conference/workshop for students

Encouraging Research activities in the campus.

Enhancing placement activity

Encouraging more student to participate in IIC activities of Ministry of Education.