ANNUAL QUALITY ASSURANCE REPORT (AQAR)

For the year 2013-14

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

(NAAC)

BHANDARKARS' ARTS & SCIENCE COLLEGE

(Re-accredited by NAAC with 'A' Grade)
KUNDAPURA – 576 201, KARNATAKA

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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

BHANDARKARS' ARTS & SCIENCE COLLEGE

1.2 Address Line 1

NH 66

Address Line 2

VADERHOBLI

City/Town

KUNDAPURA

State

KARNATAKA

Pin Code

576 201

Institution e-mail address

basck1963@rediffmail.com

Contact Nos.

08254 230369

Name of the Head of the Institution:

Dr. N.P. NARAYANA SHETTY

Tel. No. with STD Code:

08254 230469

Mobile:

9242120598

Name of the IQAC Co-ordinator:

Mr. NATARAJ M.B.

Mobile:

9741816146

IQAC e-mail address:

basckiqac2012@rediffmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

EC/56/RAR/14 dated 19-09-2011

1.5 Website address:

http://www.bhandarkarscollegekdp.org

Web-link of the AQAR:

http://www.bhandarkarscollegekdp.org/IQAC/ AQAR-2013-14.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	80-85%	2004	05 Years
2	2nd Cycle	A	3.24	2011	05 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   **25-06-2005**

1.8 AQAR for the year *(for example 2010-11)*   **2013-14**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR <u>2011-12 submitted to NAAC on 30-09-2011</u> (DD/MM/YYYY)
  ii. AQAR <u>2012-13 submitted to NAAC on 22-08-2015</u> (DD/MM/YYYY)
 iii. AQAR <u>2013-14 submitted to NAAC on 22-08-2015</u> (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓ No ☐

Constituent College   Yes ☐ No ✓

Autonomous college of UGC   Yes ☐ No ✓

Regulatory Agency approved Institution   Yes ☐ No ✓
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓]   Men [ ]   Women [ ]

                           Urban [✓]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [✓]   UGC 2(f) [✓]   UGC 12B [✓]

                   Grant-in-aid + Self Financing [✓]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [✓]   Science [✓] Commerce [✓] Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [✓]

Others   (Specify)   [.]

1.12 Name of the Affiliating University *(for the Colleges)*   **MANGALORE UNIVERSITY**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   [ ]

University with Potential for Excellence   [ ]   UGC-CPE   [ ]

DST Star Scheme   [ ]   UGC-CE   [ ]

UGC-Special Assistance Programme   [ ]   DST-FIST   [ ]

UGC-Innovative PG programmes   [ ]   Any other (*Specify*)   [ ]

UGC-COP Programmes   [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers   **12**

2.2 No. of Administrative/Technical staff   **02**

2.3 No. of students   **--**

2.4 No. of Management representatives   **03**

2.5 No. of Alumni   **01**

2. 6 No. of any other stakeholder and

    community representatives   **01**

2.7 No. of Employers/ Industrialists   **--**

2.8 No. of other External Experts   **01**

2.9 Total No. of members   **20**

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. [ ]   Faculty **01**

    Non-Teaching Staff Students [ ]   Alumni [ ]   Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [✓]   No [ ]

    If yes, mention the amount   **Rs. 03 Lakhs**

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. **--**   International [ ]   National [ ]   State [ ]   Institution Level [ ]

   (ii) Themes [ ]

2.14 Significant Activities and contributions made by IQAC

    All activities of the college were monitored

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. **Decided to start Advanced Diploma in Netsim with Networking** 2. **Decided to conduct the Golden Jubilee Functions** 3. **Decided to conduct Golden Jubilee Exhibition** 4. **Decided to complete the construction of the Golden Jubilee Block** 5. **Decided to complete the renovation of the class rooms** 6. **Decided to complete the construction of the Open-Air Theatre** 7. **Decided to conduct a National Seminar** 8. **Decided to hold a National Level Drama Festival**	1. **UGC sponsored Advanced Diploma in Netsim with Networking was started during the year.** 2. **Golden Jubilee functions were held from 12th to 22nd December, 2013.** 3. **Golden Jubilee Exhibitions were arranged from 14th to 18th December, 2013.** 4. **Golden Jubilee Block was constructed at a cost of Rs. 4,25,00,000 and was inaugurated on 16th September 2013.** 5. **Renovation of classrooms is under progress.** 6. **Open-Air-Theatre was constructed at a cost of Rs. 35,00,000.** 7. **A Two Day National Seminar on 'Capital Market-Emerging Trends' was organised on 16th and 17th December 2013.** 8. **A National Level Bharathiya Ranga Mahothsava (Drama Festival) was held from 28th February to 9th March, 2014.**

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes [✓]   No [ ]

Management [ ]   Syndicate [ ]   Any other body [✓]

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	**01**	--	**01**	--
UG	**13**	--	**06**	--
PG Diploma	--	--	--	--
Advanced Diploma	**0**	**01**	--	**01**
Diploma	**02**	--	--	**02**
Certificate	**01**	--	--	**01**
Others	--	--	--	--
Total	**17**	**01**	--	--

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: ~~CBCS~~/~~Core~~/Elective option / ~~Open options~~
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**14**
Trimester	--
Annual	**04**

1.3 Feedback from stakeholders*   Alumni ✓   Parents ✓   Employers ✓   Students ✓
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ✓ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

   The University revises the syllabus from time to time

1.5 Any new Department/Centre introduced during the year. If yes, give details.

   No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
34	**14**	**20**	**--**	

2.2 No. of permanent faculty with Ph.D. **06**

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

2.4 No. of Guest and Visiting faculty and Temporary faculty   **--**   **--**   **62**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	**01**	**10**	**03**
Presented papers	**04**	**08**	**03**
Resource Persons	**--**	**01**	**01**

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> **ICT enabled Teaching**
> **Field Visits**
> **Educational Tours**
> **Video Shows & Film Shows**
> **Student Research Projects**
> **Wall Magazines & Bulletin publications by Students**

2.7 Total No. of actual teaching days
during this academic year   **180**

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

> **Examinations and Evaluation are conducted by the University**

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop   **02**

2.10 Average percentage of attendance of students   **90%**

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total No. of Students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA (HEK)	14	14.28%	28.57%	42.85%	14.28%	100%
BA (HEP)	43	2.33%	34.88%	18.60	37.21%	93.02%
BA (HSP)	34	17.65%	41.18%	20.59%	20.59%	100%
BA (EJP)	17	23.53%	23.53%	29.41%	23.53%	100%
B.Sc. (MSP)	09	33.33%	22.22%	33.33%	--	88.88%
B.Sc. (MPCs)	43	67.44%	23.25%	--	2.33%	93.02%
B.Sc. (MPC)	28	60.71%	25%	--	--	85.71%
B.Sc. (BZC)	22	95.45%	4.54%	--	--	100%
B.Sc. (BBZ)	17	64.71%	29.41%	--	5.88%	100%
B.Sc. (MBB)	09	77.78%	22.22%	--	--	100%
B.Com	278	44.96%	23.02%	10.79%	3.95%	82.73%
BBM	82	15.83%	19.51%	37.80%	12.19%	85.36%
BCA	62	74.19%	8.06%	4.83%	12.90%	100%
M.Com	20	25%	70%	5%	--	100%
Certificate Course in Netsim	29	89.65%	3.44%	--	--	93.10%
Diploma in Netsim	13	92.30%	--	--	--	92.30%
Advanced Diploma in Netsim	02	100%	--	--	--	100%
Diploma in Theatre	10	--	--	--	100%	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

 - **Teachers were guided on their teaching methods based on the feedback obtained from the students.**
- **The departments were advised to hold meetings to evaluate the teaching-learning process.**

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	**03**
UGC – Faculty Improvement Programme	--
HRD programmes	--

Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	**04**
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**10**	**35**	--	**35**
Technical Staff	--	**01**	--	**01**

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Staff and Students were encouraged to take up research projects:**
  - **One UGC Sponsored minor research project has been completed.**
  - **Two management funded staff research projects were completed.**
  - **Eleven management funded students research projects were completed.**
  - **Three UGC Sponsored Minor Research Projects were ongoing during the year.**
  - **Two Minor research projects have been sanctioned by the UGC during the academic year.**
- **To encourage research attitude among staff and students, the management has instituted research fund.**
- **To encourage research attitude among staff and students, a Science Laboratory was set up by the management.**
- **Three Staff members are working on their Ph.D. and one staff member has registered for Ph.D.**

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	**14**	**03**	**02**	**--**
Outlay in Rs. Lakhs	**1.07**	**2.55**	**2.75**	**--**

3.4   Details on research publications

	International	National	Others
Peer Review Journals	**02**	--	--
Non-Peer Review Journals	--	--	**03**
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range **0-1**   Average **0.56**   h-index **20**   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	**02**	**UGC**	**2,75,000**	**1,02,500**
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	**01**	**Management**	**10,000**	**10,000**
Students research projects *(other than compulsory by the University)*	**01**	**Management**	**55,000**	**55,000**
Any other(Specify)	--	--	--	--
Total	--	--	**3,40,000**	**1,67,500**

3.7 No. of books published   i) With ISBN No. [--]   Chapters in Edited Books [--]

ii) Without ISBN No. [**01**]

3.8 No. of University Departments receiving funds from

UGC-SAP [--]   CAS [--]   DST-FIST [--]

DPE [--]   DBT Scheme/funds [--]

3.9 For colleges   Autonomy [--]   CPE [--]   DBT Star Scheme [--]

INSPIRE [✓]   CE [--]   Any Other (specify) [--]

3.10 Revenue generated through consultancy [--]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	**02**	**02**	**05**	**09**
Sponsoring agencies	--	**UGC**	**College**	**College**	**College**

3.12 No. of faculty served as experts, chairpersons or resource persons [**03**]

3.13 No. of collaborations   International [--]   National [--]   Any other [--]

3.14 No. of linkages created during this year [--]

3.15 Total budget for research for current year in lakhs:

From Funding agency | 2.75 | From Management of University/College | 0.65

Total | 3.40

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides | 02
and students registered under them | 02

3.19 No. of Ph.D. awarded by faculty from the Institution | 02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | --

3.21 No. of students Participated in NSS events:

University level | 05 | State level | 02

National level | 01 | International level | --

3.22 No. of students participated in NCC events:

University level | 27 | State level | 08

National level | 14 | International level | --

3.23 No. of Awards won in NSS:

University level [--] State level [--]

National level [--] International level [--]

3.24 No. of Awards won in NCC:

University level [01] State level [--]

National level [--] International level [--]

3.25 No. of Extension activities organized

University forum [--] College forum [07]

NCC [02] NSS [03] Any other [03]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **A special programme, "Chukki-Chandrama", was organised by the Physics Department in association with Samudaya, Kundapura on 4 February 2014 in the College for students & the Public.**

- **The Department of psychology and NSS Volunteers, in association with Kundapura Rotary Club Midtown, APET Kundapura, Junior Chamber JC Kundapura, Ashrith College of Nursing, Kota, Canara College of Nursing, Koteshwara, Public Hospital Kundapura, organized a "Mental Health and Drugs and Substance Abuse Awareness March" on 2nd October 2013 in Kundapura town.**

- **Blood Donation Camp was conducted on 05-02-2014 by the Youth Red Cross, N.S.S., N.C.C., Rovers & Rangers Units of the college in association with Indian Red Cross Society, Kundapura Taluk Unit, and Lions Club, Kundapura. 226 units of blood collected from students and donors were given to the Kasturba Hospital Blood Bank, Manipal.**

- **NSS Units of the college organized a programme on Environmental Pollution and Waste Disposal on 13-07-2013 in association with Kundapura Town Municipality. The NSS Volunteers helped to distribute two kinds of bags to separate wet & dry waste to the houses of Town Municipal Jurisdiction.**

- **NSS Volunteers planted about 230 saplings at Mookambika Daivavana in association with the Karnataka Forest Department, Kundapura on 21-07-2013.**

- **A "HIV-AIDS Control Awareness March" was conducted by the NSS volunteers in association with Udupi Zilla Panchayat & DYAPCO on 21-08-2013.**

- **A Road Safety Awareness March was held by the NSS Volunteers and NCC Cadets on 21-08-2013 in association with Kundapura Traffic Police.**

- **NSS Special Camp was held at Hombadi-Mandadi Village from 23-12-2013 to 29-12-2013. Repair of the village road, levelling the school play ground, silt removal from the village pond were the major activities conducted during the camp.**

- **Rovers and Rangers performed a street play to create awareness about "Accidents and Road Safety" during the Traffic Awareness week (26th Jan 2014) at Kundapur and Krishi Mela at Koteshwara.**

- **6 Rovers and 2 Rangers extended their service on the occasion of "Udupi Paryaya Mahotsava" of Shri Kaniyoor Sri Krishna Mutt, Udupi held from 17th to 19th January 2014.**

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	**9.68**	--	--	**9.68**
Class rooms	**38**	--	--	**38**
Laboratories	**14**	--	--	**14**
Seminar Halls	**02**	--	--	**02**
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	**8.44**	--	--	**8.44**
Others	--	--	--	--

4.2 Computerization of administration and library

> **At both office and library LAN facility had been created.**
> **Administrative work had been automated with Robovidya Software.**
> **Search and issue of books in the library is automated with Easylib software.**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books Reference Books	**81910**	**6123958**	**1912**	**336718**	**83822**	**6460676**
e-Books	--	--	--	--	--	--
Journals	**150**	**82579**	--	--	**150**	**82579**
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	**303**	**15150**	---	--	**303**	**15150**
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	**257**	**162**	--	**20**	**21**	**12**	**15**	**46**
Added	**29**	**20**	--	--	--	**03**	**04**	**03**
Total	**286**	**182**	--	**20**	**21**	**15**	**19**	**49**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **All the departments were provided with desktop computers and broadband internet access.**
- **Science departments were provided with laptop computers.**
- **A central computing centre caters the IT needs of teachers and students.**
- **Internet access for students at nominal price is provided in the library internet browsing centre.**
- **LAN facility exists in the office and library.**

4.6 Amount spent on maintenance in lakhs :

i) ICT   `--`

ii) Campus Infrastructure and facilities   **71.43**

iii) Equipments   **8.44**

iv) Others   `--`

Total :   **79.87**

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Every year the college publishes prospectus and the college calendar to be distributed to every student which contains information about various student support services.**
- **Information regarding student support services had also been published in the college website.**
- **The faculty were advised to explain the student support services available in the college to the students.**

5.2 Efforts made by the institution for tracking the progression

- **A cumulative record system had been introduced to record the attendance and marks of each student in every semester.**
- **Students of each class have been assigned two or more batches depending on the strength and a faculty member had been assigned to each batch of Students to monitor their activities and to track the progression.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1999	69	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

	No	%			No	%
Men	815	39.41	Women		1253	60.58

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
739	105	47	1087	0	1978	937	106	40	996	0	2068

Demand ratio **1:1.33**   Dropout % **1.08**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **A certificate course in English for Competitive Exams is being conducted for the interested students.**
- **A certificate course in Mathematics for Competitive Exams is being conducted for the interested students.**

No. of students beneficiaries

43

5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

- **Student counselling is being conducted by the Principal and senior faculty.**
- **The career guidance cell conducted the following programmes in this academic year:**
    - **Leadership Training Programmes**
    - **CPT Coaching Classes**
    - **Training programme on career opportunities after graduation.**
    - **Training the students in writing CV and Letter of Application for Job**
    - **Indian Banking Probationary Services Exam Coaching**
    - **AMCAT Assessment Online Test**
    - **Guest lectures on Stock Market Awareness & Career Opportunities in the IT Sector**

No. of students benefitted

250

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	**250**	**71**	**34**

5.8 Details of gender sensitization programmes

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level **89**   National level --   International level --

No. of students participated in cultural events

State/ University level **136**   National level --   International level --

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level **05**   National level --   International level --

Cultural: State/ University level **04**   National level --   International level --

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	**98**	**2,95,000**
Financial support from government	**140**	**12,29,559**
Financial support from other sources	**156**	**4,03,300**
Number of students who received International/ National recognitions	--	--

5.11   Student organised / initiatives

Fairs   : State/ University level **01**   National level --   International level --

Exhibition: State/ University level --   National level --   International level --

5.12   No. of social initiatives undertaken by the students   --

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION OF THE COLLEGE
The founders of the College envisage the following visionary goals and objectives through the instrument of higher education:
- **To meet the growing demand for university education and make it available to the poorest sections of the rural community in and around Kundapura.**
- **To mould the character of the students of the college and turn them into worthy citizens.**
- **To inculcate among the students a sense of awareness about their duties and responsibilities.**
- **To inculcate among the students a sense of commitment to the practice of civic virtues and moral, cultural and human values.**

MISSION OF THE COLLEGE
The founders of the College believe in the following mission statement:
- **To build the 'state-of-the-art' infrastructure to provide a quality education at an affordable price.**
- **To augment class room teaching with moral, cultural and spiritual retreats.**
- **To provide every opportunity to the students and make them actively involve in extra-curricular, sports and games and extension activities by motivating them.**

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Many senior faculties are the BOS members of the university contributing to the improvement of the quality of the curriculum.

6.3.2 Teaching and Learning

- **ICT-enabled teaching makes the students to participate actively in the learning process.**
- **Student participation in the learning process is enhanced by educational tours and field visits.**
- **Project work given to the students helps them in co-operative learning.**
- **Moral & ethical values, social responsibility, and discipline are inculcated among students through NCC & NSS programmes.**

6.3.3   Examination and Evaluation

- **Credit based semester scheme with continuous internal assessment through tests is followed.**
- **The performance of the students is continuously monitored by the academic advisors.**
- **Academic advisors keep in touch with the parents to advice about the performance of their children.**

6.3.4   Research and Development

- **Faculty and the students are advised to take up research projects.**
- **A science research laboratory was set up to cater the research needs of the faculty and students.**
- **The management provides financial assistance to the faculty and student research projects.**
- **Faculty are encouraged to register for Ph.D.**

6.3.5   Library, ICT and physical infrastructure / instrumentation

- **The library has separate reference sections and reading room facilities for boys and girls.**
- **Bar-coding system is followed for the issue and return of books with Easy-Lib Software.**
- **User-friendly Open-Access system for searching the books.**
- **Separate internet browsing centre in the library.**
- **Two ICT enabled halls are available in the library for conducting seminars & other such activities.**
- **64 staff and students have access to e-journals of the N-list programme.**
- **474 students were benefitted from UGC Book Bank scheme.**
- **Overnight lending facility of books is available in the library.**
- **Library facility had been extended to Karnataka State Open University students and the general public.**

6.3.6   Human Resource Management

The faculty are encouraged to attend the seminars and workshops.

6.3.7 Faculty and Staff recruitment

> **The management recruits the faculty and administrative staff on need basis every year to fill up the vacant positions.**

6.3.8 Industry Interaction / Collaboration

> - **The departments of Commerce and management, Chemistry, and Applied biosciences have industry interaction for student visits, and project work.**

6.3.9 Admission of Students

> - **Admission is carried out as per university and government regulations.**

6.4 Welfare schemes for

Teaching	--
Non teaching	**Clothes for Class-IV employees**
Students	- **Group Insurance** - **Free Mid-day Meals**

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes ✔   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	**Yes**	**Principal**
Administrative	--	--	**Yes**	**Principal**

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✓   No ☐

For PG Programmes   Yes ✓   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- **Financial support to free mid-day meals scheme for students.**

6.12 Activities and support from the Parent – Teacher Association

- **Financial support to free mid-day meals scheme for students.**
- **Financial support to free meals scheme for the students of the Ranga Adhyayana Kendra.**
- **Set up a PTA Book Bank in the library for the benefit of poor and deserving students.**

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **Botanical Garden is maintained with care.**
- **Plastic and litter are removed regularly from the campus by the supporting staff.**
- **NSS volunteers regularly help keeping the campus clean.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> **Conducting different Certificate Courses with the aim of making the students to be exposed to various soft skills.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. **UGC sponsored Advanced Diploma in Netsim with Networking was started during the year.**
> 2. **Golden Jubilee functions were held from 12th to 22nd December, 2013.**
> 3. **Golden Jubilee Exhibitions were arranged from 14th to 18th December, 2013.**
> 4. **Golden Jubilee Block was constructed at a cost of Rs. 4,25,00,000 and was inaugurated on 16th September 2013.**
> 5. **Renovation of classrooms is under progress.**
> 6. **Open-Air-Theatre was constructed at a cost of Rs. 35,00,000.**
> 7. **A Two Day National Seminar on 'Capital Market-Emerging Trends' was organised on 16th and 17th December 2013.**
> 8. **A National Level Bharathiya Ranga Mahothsava (Drama Festival) was held from 28th February to 9th March, 2014.**

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. **Conducting Certificate Courses**
> 2. **Promoting research culture among students with financial support**
> 3. **Free mid-day meals to the poor and needy**
> 4. **Awards being given to achievers in the field of literature, Yakshagana and Gamaka**

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> **Awareness Program on 'Waste Management and Protect environment from plastic' (Plastic Alisi Parisara Ulisi)**

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- **To encourage writing skills among students, a quarterly bulletin – JIVAS – is being published by the departments of Life Sciences. Writing articles and publishing them in the form of a bulletin is being done by the students themselves under the supervision of the teacher advisors.**
- **Ranga Adhyayana Kendra conducts a Diploma In Theatre affiliated to Kannada University, Hampi. The students admitted to the course will be provided with free boarding and lodging facilities.**

8. Plans of institution for next year

Name   **M.B. NATARAJ**   *Name*   **Dr. N.P. NARAYANA SHETTY**

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

NAAC Reacreditation Certificate

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Bhandarkars' Arts & Science College
Kundapura, Dist. Udupi affiliated to Mangalore University, Karnataka as
Accredited
with CGPA of 3.24 on four point scale
at A grade
valid up to September 15, 2016

Date : September 16, 2011

Director

EC/56/RAR/14

<u>**IQAC Composition: 2013-14**</u>

Chairperson: Dr. N.P. Narayana Shetty, Principal

Co-ordinator: Sri M.B. Nataraj, Assistant Professor, Department of Zoology

Management Representatives:

1. **Dr. H. Shantaram, President, Governing Council**
2. **Sri Shantharam Prabhu, Trustee**
3. **Sri Rajendra Tholar, Trustee**

Faculty:

1. **Sri K. Shantharam, Associate Professor, Department of Commerce**
2. **Sri S. Narayana Rao, Associate Professor, Department of Economics**
3. **Dr. M.V. Narayana Swamy, Associate Professor, Department of Commerce**
4. **Smt. Parvathi G. Aithal, Associate Professor, Department of English**
5. **Sri M. Arunachala, Associate Professor, Department of Commerce**
6. **Sri G.M. Udayakumar, Associate Professor, Department of History**
7. **Sri Y.S. Raghuveer, Associate Professor, Department of Commerce**
8. **Sri Hayavadana Upadhya, Associate Professor, Department of English**
9. **Sri Ananda, Librarian**
10. **Sri Shankaranarayana, Physical Education Director**

Administrative Representatives:

1. **Sri K. Vittal, Office Manager**
2. **Smt. Shobha, FDA**

External Experts: Dr. Ramamohan, Medical Practitioner

Others:

1. **Sri Nilavara Surendra Adiga, President, Parent-Teacher Association**
2. **Sri Naveen Kumar Shetty, Secretary, Old Students' Association**

Academic Calendar: 2013-14

MANGALORE UNIVERSITY

Office of the Registrar
Mangalagangothri- 574 199
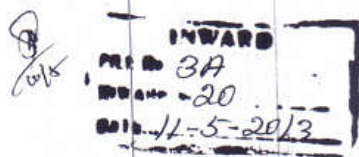
No. MU/ACC/UG-CAL/CR4/2013-14/A6

Date: 30/04/2013

NOTIFICATION

Sub: The Academic Calendar for the year 2013-14 in respect of
B.A/ B.Sc./B.Com/BSW/BBM/BCA/BA (HRD)/ BA (Security &
Detective Science)/ BHM/ B.Sc.(H.S)/ BASLP/ B.Sc. (ID & D,
FD, GD)/ B.Sc. (FND)/ B.Sc. (Animation & Visual Effects)
degree courses- reg.

* * * * *

The following Academic Calendar for the year 2013-14 in respect of **B.A/ B.Sc./ B.Com/ B.S.W/ B.B.M/ B.C.A/ BA (HRD)/ BA (Security & Detective Science)/ BHM/ B.Sc. (H.S)/ BASLP/ B.Sc. (ID & D, FD, GD)/ B.Sc. (FND)/ B.Sc. (Animation & Visual Effects)** degree courses (semester scheme) is hereby notified.

1.	Commencement of I, III & V semester classes	-	17-06-2013 Monday
2.	Last date for admission to 1st semester (without penal charges)	-	29-06-2013 Saturday
3.	Last date for admission with penal charge (penal charge Rs. 100/- for BA/ B.Sc/ B.Com/ BSW Rs. 200/- for all other courses	-	06-07-2013 Saturday
4.	Last date for admission on transfer from college to college	-	06-07-2013 Saturday
5.	Last date before which the admission statements along with remitted challan copy of Registration fee, sports fee, career guidance fee, NSS programme fee etc. relevant documents to be sent to the University for approval	-	12-07-2013 Friday
6.	Last date for forwarding the name of an outstanding NCC cadet, outstanding Sportsman/ woman (other than P.U.C students) with Bio-data relating to NCC/ Sports performance.	-	12-07-2013 Friday
7.	NSS/ NCC/ Sports activities	-	26-08-2013 Monday to 31-08-2013 Saturday

INWARD
3A
-20
11-5-2013

11 MAY 2013

8.	Last date for receiving annual magazine from the college for "Best Magazine Contest"	-	21-09-2013 Saturday
9.	End of I, III & V semester classes	-	11-10-2013 Friday
10.	Last date for receiving annual fee (Affiliation) (Those who are enjoying permanent affiliation)	-	19-10-2013 Saturday
11.	Vacation	-	12-10-2013 Saturday to 02-12-2013 Monday
12.	Commencement of I, III & V semester examination	-	17-10-2013 Thursday
13.	Commencement of II, IV & VI semester classes	-	03-12-2013 Tuesday
14.	Vacation	-	24-12-2013 Tuesday to 31-12-2013 Tuesday
15.	Cultural programmes	-	03-02-2014 Monday to 08-02-2014 Saturday
16.	End of the II, IV & VI semester classes	-	05-04-2014 Saturday
17.	Commencement of II, IV & VI semester examination	-	10-04-2014 Thursday

Note:

1. No admission shall be made to a course/ subject for which the college has not been granted affiliation and no admission shall be made to a course/ subject for which syllabus and regulation are not approved and notified for implementation."

2. It shall be the sole responsibility of the Principal/ Head of the Institution to see that the admissions are made as per the regulations prescribed for the course and other guidelines, issued by the University. Admissions made in contravention of regulation and guidelines shall automatically become invalid.

Student Strength: 2013-14

Sl. No.	Course	General		SC		ST		OBC		TOTAL	
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
1.	I BA	03	06	05	05	01	03	23	46	22	71
2.	II BA	08	30	05	05	0	01	06	17	19	53
3.	III BA	06	32	05	12	03	03	08	38	22	85
4.	I BSc	10	38	02	05	01	05	38	92	51	138
5.	II BSc	11	49	0	04	0	02	08	39	19	94
6.	III BSc	20	53	0	01	0	02	11	41	31	97
7.	I BCom	28	44	08	16	02	04	87	97	125	151
8.	II BCom	78	94	06	07	02	02	35	44	121	147
9.	III BCom	79	86	06	03	06	0	45	56	136	145
10.	I BBM	11	07	03	0	0	0	43	26	57	33
11.	II BBM	42	20	0	02	0	0	06	13	49	35
12.	III BBM	29	24	01	02	0	0	18	09	48	35
13.	I BCA	14	14	02	0	0	0	22	35	36	51
14.	II BCA	17	24	0	0	0	01	05	15	25	40
15.	III BCA	27	14	0	01	01	0	06	14	34	29
16.	I MCom	6	8	0	0	0	01	08	28	14	37
17.	II MCom	1	4	0	0	0	0	05	12	6	12
	Grand Total	390	547	43	63	16	24	374	622	815	1253

Certificate Courses conducted during 2013-14

Sl. No.	Name of the Certificate Course	Name of the Department conducting the Certificate Course	Number of students admitted.
1.	Stock Market Operations	Commerce	45
2.	Tally	Computer Science	11
3.	Tourism Development	History	27
4.	Communicative English	English	110
5.	Basic English Grammar for Rural Students	„	26
6.	English for competitive Examinations	„	26
7.	Sanskrit Learning	Sanskrit	15
8.	Kannada Sahithya Pravesha	Kannada	16
9.	Writing for Media	Journalism	17
10.	Panchayat Rajya System	Political Science	20
11.	Social Work	Sociology	09
12.	Medicinal Chemistry	Chemistry	26
13.	Mathematics for Competitive Examinations	Mathematics	17
14.	Windows Basics and M S Office	Computer Science	06
15.	Internet Basics and Web Design	„	19
16.	Library Assistance	Library	52
17.	Yoga and Health	Yoga & Spiritual Club	57
18.	HRD		22
19.	Photography	Photography Club	27
20.	Painting and Drawing	Drawing & Painting Forum	25
21.	Film Appreciation		33

Sl. No.	Names of the Students & Class	Title	Guide
1.	Ms. Bharathi G.M. & Ms. Jyothi III B.A. EJP	Kundapurada Yuvapeligeya mele Samajika Tanagala Prabhava: Ondu Adhyayana	Mrs. Sumalatha Dept. of Journalism
2.	Ms. Divya, Ms. Navya Prabhu, & Ms. Suchitra III B.Sc. BZC	Phytochemical analysis and Antimicrobial effects of selected plants of Medicinal interest	Mrs. Suma G.R., Dept. of Applied Biosciences
3.	Ms. Navya Prabhu, Ms. Akshaya C., & Ms. Pallavi III B.Sc. BBZ	Butterflies and their Habitat	Mr. M.B.Nataraj Mr. K.M.Vijaykumar, Dept. of Zoology
4.	Mr. Vignesh, Mr. Karthik Bhat & Mr. Mohith A., III B.Sc. MPC	A sample survey on consumption of Electrical power and awareness of Alternate Energy Sources	Dr. Ramanand D., Mrs. Lalithadevi B., Mr. Shashikanth Hathwar, Dept. of Physics
5.	Ms. Meghashree, III BBM	A study on use of Farm Equipments in Agriculture: An evaluation.	Ms. Archana Aravind, Dept. of Management
6.	Ms. Megha V. Purushan, III BBM	Consumer Buying Behaviour of Britannia Vita Marie Gold	Mr. Prashanth S. Hegde, Dept. of Management
7.	Ms. Sheethal, & Ms. Reshma K., III B.Sc. MPC	Green Synthesis of Zns Nanoparticles	Mrs. Lalithadevi B., Dept. of Physics
8.	Ms. Jewilla Rodrigues & Ms. Shwetha Shetty U., III B.A. EJP	A study of the Living Conditions of Women Labourers of Kundapura from a feminist perspective	Dr. ParvathiG. Aithal, Dept. of English
9.	Ms. Savitha K., & Ms. Tina D'costa, III B.A. EJP	A study of Assess Health Practice and Health Care cost in Adolescents of Bhandarkars' College, Kundapura	Mr. Mohammad Iqbal, Dept. of Psychology
10.	Mr. Adithya J., III B.A. EJP	A research on Negative Influences of Television on society from the perspectives of Literature, Journalism and Psychology	Dr. S. Hayavadana Upadhya, Dept. of English
11.	Ms. Nagarathna & Ms. Nimisha Varghese, III B.A. HSP	Koragara Badukina Stithyantaragalu (Kundapura Talukannu Anulakshisi)	Mr. Raghavendra L., Dept. of Sociology

Free mid-day meals:

The college has undertaken the "free mid-day meals" scheme for the benefit of the economically and socially backward students in the college. During the present academic year, free mid-day meals have been provided to 314 students. Meals will be provided out of the interest earned from the Mid-day Meals Endowment Fund of Rs. 22,88,612. The fund has been generated out of generous donations from the philanthropists, public, faculty and the old students.

<u>Awards to achievers in the field of literature, Yakshagana and Gamaka:</u>

Achievers in the fields of Kannada Literature, Yakshagana and Gamaka will be identified based on certain norms, established by the concerned committees, and awards are being given to the selected achievers every year in the name of Dr. H. Shantaram, Administrative Officer, Academy of General Education, Manipal and President, Governing Council, of the College. The Sahithya Award consists of a Silver Plate and a cash Prize of Rs. 15,000. The Yakshagana Award consists of Silver Plate and a Cash Prize of Rs. 5000. The Gamaka Award is being awarded to two persons which holds a silver plate and cash prize of Rs. 7500 each. A corpus fund of Rs. 2,00,000 each for Kannada Sahithya Award and Gamaka Award and Rs. 1,00,000 for Yakshagana Award was instituted by Dr. H. Shantaram and the interest earned from the corpus fund is used to give the awards.

1. Dr. H. Shantaram Shahitya Prashasti was awarded to Sri. Manjunatha Latha for his book 'Kathe Emba Iriva Ee Alagu' on 13th August 2013.

2. Dr. H. Shantaram Gamaka Vachana Prashasti' was awarded to Sri M.R. Sathyanarayana, President, Gamaka Kala Parishat, Bangalore and Vyakhyana Prashasthi was awarded to Sri H.S. Gopal, Hosahalli, Shimoga on 18th September, 2013.

3. Dr. H. Shantaram Yakshagana Puraskara was awarded to a renowned Bhagavatha Sri Patla Sathish Shetty at Rajyothsava Talamaddale on 1st November 2013.

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