




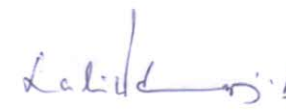









Admission Committee - 2021-22

6/10/2021

1. Dr. N.P. Narayana Shetty - Principal 
2. Dr. Shreebhakarachary S.W.O. 
3. Smt. Neerakshi H.O.D. of English 
4. Mr. Arjun A.S. H.O.D. of Commerce 
5. Dr. Yashwanthi H.O.D. of Sanskrit 
6. Mrs. Nisha M. H.O.D. of Chemistry
7. Dr. Lalitha Devi H.O.D. of Physics. 
8. Mrs. Kiran Harde H.O.D. of Statistics.
9. Dr. M.B. Nataraj H.O.D. of Zoology. 
10. Mr. Gopal K. H.O.D. of History 
11. Smt. Archana Navrood H.O.D. of Management. 
12. Smt. Sumalatha Naik H.O.D. of Journalism 
13. Smt. Seema G.R. H.O.D. of Bio-Science 
14. Smt. Vijaya Lakshmi Dept. of Computer Science. 
15. Mr. Shankaranarayana Physical Director. 



Minutes of the Meeting

The Meeting began with the welcome address by the principal. Admission to the programmes for an academic year begins from April and ends in June. The college, on the whole ensures a transparent and fair admission process, purely on the basis of merit providing equal opportunity to all aspirants irrespective of their socio-economic, cultural and educational upbringing. The admission procedure of Undergraduate is ensured by strictly adhering to the norms and guidelines issued by the Government of Karnataka and Mangalore University.

→ To review of previous years admission status.

As usual the college was unable to fill all the seats in both UG programmes. The Committee had decided to be



The members of the Committee unanimously felt that - the need to publicize the credentials of the college to surrounding districts.

Principal instructed that - admission panel members be fully aware of eligibility criteria for the granting admission into each of the respective UG courses based on the subjects opted in the higher secondary curriculum.

Principal insisted that - during admission, either of the parents (Father or Mother) should definitely accompany their wards for enrolment of the candidate.

Principal reiterated that - during admission, the code of conduct for the students should be clearly communicated to the parents and the candidate.

Principal instructed the admission panel members to check the parents from out station, if they need hostel facilities for their wards.

It was decided that - the sale of application forms for the admission shall start after the 10+2 examinations.

It was decided that - the last date for receipt of filled application forms is on or before two weeks from the publication of 10+2 - results.

It was declared that - the admission process for UG courses shall start after publication of 10+2 results.

H.O.Ds of respective departments shall be part of selection panel of the admission process.

The admission panel members were assigned the task of certificate verification of the admitted candidates.

The admission panel members were instructed to



Principal instructed to maintain the following registers related to admission process. (1) Admission register (2) Enquiry register (3) Daily Admission Statistics.

Discussion of government norms / University-norms related to admission and eligibility.

The Committee had decided to follow the admission norms eligibility criteria of government of Karnataka and Mangalore University.

Decision related to admission of Sports Students / SCS Students from weaker sections. The Committee also felt that need for the continuation of the policy of admission related to the Sports Students, SC Students and Students from weaker sections. The Committee had decided to give admission to all SCS Students, who are applying for various courses and based on their Marks. They are allotted admission.

Discussion on online admission and possibility of filling vacancies for various programmes and conducting online classes due to the Covid Situation.

As per government and Ministry of Higher Education had passed an order for online admission. Students were given guidance on how to apply. Through online mode classes were also conducted through online mode.

Discussion related to collection of tuition fees on installment basis.

The Committee also requested the Management to continue the following practices:

Payment of tuition fee on installment basis. No advance payment of fees.

