

11/12/2021

1. Dr. N.P. Narayana Shetty. Postmedpal, Convener.
2. Smt. Meenakshi. H.O.D. of English.
3. Mr. Arjun A.S. H.O.D. of Commerce
4. Dr. Yashwanthi H.O.D. of Sanskrit
5. Ms. Nisha. M. H.O.D. of Chemistry
6. Dr. Lalithadevi H.O.D. of Physics.
7. Mr. Kiran Harde. H.O.D. of Statistics.
8. Mr. Gopal. K. H.O.D. of History.
9. Smt. Archana Aravind. H.O.D. of Management
10. Smt. Seema. G.R. H.O.D. of Bio-Science.
11. Dr. Subhakarachary H.O.D. of Political Science.
12. Ms. Ajayalaxmi Shetty. Dept. of Computer Science.

### Minutes of the meeting

Convener welcomed the members and informed the objectives of the Internal Examinations Committee to the members. Honorable chairman instructed convener to proceed with the agenda.

Students has to consider all Internal theory and practical Exam as equal to University Exam.

The examination Committee scheduled the first CIA Examination from 20.12.2021 to D. 25.12.2021

The Committee members shall make the block and Seating arrangement and display them on the Concerned Notice board.

Question paper, pattern was discussed and total marks was fixed to 25 only.



The Principal instructed that - the question papers to be submitted to the committee one week before the scheduled date of Examination.

Committee members should submit their department Mark Statement to the committee after the Exam.

Re-test can be conducted for absentees.

The meeting was concluded after the vote of thanks proposed by the Convener

PRINCIPAL

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Kundapura, Udupi Dist., - 576 201